



**Board of Supervisors**

Dwight Ceresola, 1st District  
Kevin Goss, Chair, 2nd District  
Thomas McGowan, 3rd District  
Mimi Hall, Vice-Chair, 4th District  
Jeff Engel, 5th District  
Allen Hiskey, Clerk of the Board

**AGENDA FOR REGULAR MEETING  
AUGUST 5, 2025, TO BE HELD AT 10:00 AM  
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

**AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

**Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it **[LIVE ONLINE](#)**

## **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

## **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. UPDATES AND REPORTS**

#### **A. 2021 WILDFIRE RECOVERY OPERATIONS**

Report, update, and discussion by the County, Dixie Fire Collaborative, and others

#### **B. US FOREST SERVICE**

Report and update.

#### **C. MUNIS HR/PAYROLL MODULE UPDATE**

Report and update on Pentamation, Tyler/Munis software migration and efforts.

#### **D. COUNTY TREASURER'S REPORT**

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

#### **E. FINANCIAL/AUDIT REPORT**

Report from County Departments regarding the County's Financial and audit status.

## **2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

### **A. PUBLIC HEALTH AGENCY**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Health Agency and Plumas District Hospital to provide services related to the Ryan White Part C Program; effective April 1, 2025; not to exceed \$29,090.00; (No General Fund Impact) (RW Part C); approved as to form by County Counsel.
- 2) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Health Agency and Sue Haun dba Strategies by Design to provide TURP Program evaluations; effective July 1, 2025; not to exceed \$48,840.00; (No General Fund Impact) (TURP); approved as to form by County Counsel.
- 3) Approve and authorize the Chair to ratify and sign the annual Certificates of Compliance for the County Veteran's Subvention Program and the Medi-Cal Cost Avoidance Program for FY25/26 from the Department of Veteran Affairs.

### **B. CLERK OF THE BOARD**

- 1) Approve the Meeting Minutes for all meetings held in July 2025, as submitted.

### **C. CODE ENFORCEMENT**

- 1) Approve and authorize Chair to sign and ratify an agreement between Plumas County Code Enforcement and Jeanette Braun, a Sole Proprietor, dba Braun Enterprises, for the Vehicle Abatement Services Towing Contract; effective August 1, 2025; not to exceed \$10,000.00; (No General Fund Impact) Abatement of Abandoned Vehicle Funds; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign and ratify an agreement between Plumas County Code Enforcement and Jeanette Braun, a Sole Proprietor, dba Braun Enterprises, for the Vehicle Abatement Services Dismantling Contract; effective August 1, 2025; not to exceed \$10,000.00; (No General Fund Impact) Abatement of Abandoned Vehicle Funds; approved as to form by County Counsel.
- 3) Approve and authorize Chair to sign and ratify an agreement between Plumas County Code Enforcement and Quincy Tow Service & Repair, a California Corporation, for the Vehicle Abatement Services Towing Contract; effective August 1, 2025; not to exceed \$10,000.00; (No General Fund Impact) Abatement of Abandoned Vehicle Funds; approved as to form by County Counsel.

### **D. OFFICE OF EMERGENCY SERVICES**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Office of Emergency Services and Berry Enterprises D.B.A., Sierra Electronics; effective July 1, 2025; not to exceed \$125,000.00; (General Fund Impact) as approved in FY25/26, preliminary recommended budget (20470 / 520900); approved as to form by County Counsel.

### **E. SHERIFF'S OFFICE**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and NMS Labs, to provide laboratory testing and services; effective July 1, 2025; not to exceed \$30,000.00; (General Fund Impact) as approved in FY25/26 preliminary recommended budget 70330 / 524438 (SHERIFF / CORONER EXPENSE); approved as to form by County Counsel.

- 2) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Troy's Automotive to provide general automotive repairs and services; effective July 1, 2025; not to exceed \$9,999.00; (General Fund Impact) as approved in FY25/26 preliminary recommended budget (various budgets); approved as to form by County Counsel.
- 3) Approve and authorize Chair to sign Shelter Services Agreement between the Regents of the University of California and the Plumas County Animal Shelter to provide grant funding in the amount of \$36,000.00 to be used to retrofit existing housing at the shelter to improve the health and well-being of animals in their care; services shall be rendered from July 15, 2025 through July 14, 2026; approved as to form by County Counsel.

#### **F. PROBATION**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Probation and Noble Software Group, a Washington Limited Liability Company, to provide validation studies intended to assist in evaluating the effectiveness of programs and practices implemented by Probation; effective July 1, 2025 through June 30, 2026; not to exceed Nine-Thousand and 00/100 Dollars (\$9,000.00); No General Fund Impact, agreement will be paid in its entirety out of SB678 state grant funding; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign an agreement between Plumas County Probation Department and Environmental Alternatives, a California Corporation dba EA Family Services; effective August 25, 2025, through August 24, 2026; not to exceed \$168,000.00; No General Fund Impact, service agreement will be paid for out of State Probation Grant funding; approved as to form by County Counsel.

#### **G. HUMAN RESOURCES**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Human Resources and Liebert Cassidy Whitmore to secure expert training and consulting services to assist the County in its workforce management and employee relations; effective July 1, 2025; not to exceed \$5,935.00; General Fund Impact as approved in FY 25/26 preliminary recommended budget 2003552 / 521600; approved as to form by County Counsel.

#### **H. ENVIRONMENTAL HEALTH DEPARTMENT**

- 1) Approve and authorize Environmental Health to recruit and fill, funded and allocated, vacant 1.0 FTE Environmental Health Specialist I/II/III or Hazardous Materials Specialist I/II/III due to resignation; (General Fund Impact) as approved in FY25-26 preliminary recommended budget.

#### **I. FACILITY SERVICES**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Facility Services & Airports and Smith Tree Services for tree trimming and tree removal; effective September 1, 2025; not to exceed \$10,000; contract is as needed and will affect General Fund if needed as approved in FY25/26 preliminary recommended budget; approved as to form by County Counsel.

#### **J. PUBLIC WORKS/ROAD**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Public Works and Lights Creek Construction to repair / replace sidewalks in Greenville due to fire damage inflicted by the Dixie Fire in 2021, effective August 5, 2025; not to exceed \$193,000; (No General Fund Impact), FEMA and Road funds; approved as to form by County Counsel.
- 2) Adopt **RESOLUTION** Approving and authorizing the execution of a contract with California Department of Parks and Recreation, for the purpose of providing groomed over snow vehicle trails within Plumas County; authorizing the Department of Public Works to enter into a land-use contract with the California State Parks and Recreation Department to provide snow plowing and sanding services from County Roads to State Over-Snow trail heads. No General Fund Impact; approved as to form by County Counsel; discussion and possible action.

- 3) Approve and authorize Public Works/Road Department to recruit and fill, funded and allocated, vacant 1 FTE Management Analyst I/II position due to resignation; (No General Fund Impact) road funds.

#### **K. BEHAVIORAL HEALTH**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Gold Country Storage for storing office records and transitional housing furniture, effective July 1, 2025; not to exceed \$3,500 per fiscal year. (No General Fund Impact) State and Federal funding; approved as to form by County Counsel.
- 2) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Plumas Unified School District school-based Mental Health services, effective July 1, 2025; not to exceed \$251,932.00 (No General Fund Impact) Mental Health Services Act; approved as to form by County Counsel.
- 3) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and California Department of Health Care Services for the county's non federal share of Medi-Cal payments for Drug Medi-CAL services; effective July 1, 2023; No General Fund Impact. State and Federal Funds. Approved as to form by County Counsel.
- 4) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and the County of Butte to provide live virtual DUI programs for Plumas County clients; effective July 1, 2025; this agreement is non-financial and approved as to form by County Counsel.
- 5) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Plumas County Public Health Agency's Alcohol and Other Drug Prevention program, focusing on Plumas County's youth, effective July 1, 2025; not to exceed \$110,078.00; (No General Fund Impact)a combination of State and Federal funding; approved as to form by County Counsel.
- 6) Approve and authorize Behavioral Health to recruit and fill, funded and allocated, FTE 1.0; Behavioral Health Administrative Services Officer, due to resignation (No General Fund Impact), State and Federal funds

#### **L. SOCIAL SERVICES**

- 1) Approve and authorize Social Services to recruit and fill, funded and allocated, vacant 1 FTE Deputy Director/Social Services Program Manager; (No General Fund Impact) State, Federal and Realignment Funds.
- 2) Approve and authorize Social Services to recruit and fill, funded and allocated, vacant 3 Part time Extra Help Clerical Positions. (No General Fund Impact) Realignment funds.
- 3) Approve and authorize Social Services to recruit and fill, funded and allocated, vacant 1 FTE Part time Extra help Vehicle Maintenances and Cleaning; (No General Fund Impact) Realignment funds.
- 4) Approve and authorize Social Services to recruit and fill, funded and allocated, vacant 1 FTE Staff Services Specialist; (No General Fund Impact) Realignment Funds.

### **3. DEPARTMENTAL MATTERS**

#### **A. INFORMATION TECHNOLOGY** - Gregory Ellingson

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Information Technology and Plumas Sierra Telecommunications; effective 8/5/2025; not to exceed \$158,892 (General Fund Impact) as approved in FY25/26 preliminary recommended budget (2022052/520203); approved as to form by County Counsel; discussion and possible action.

- 2) Approve and authorize Chair to sign an agreement between Plumas County Information Technology and Development Group, Inc. for Meraki switches and 5-year licenses for the Sheriff's Office; effective August 8, 2025; not to exceed \$23,381.08; (General Fund Impact) as expected to be approved in FY25-26 preliminary recommended budget (2022052/529851); approved as to form by County Counsel; discussion and possible action.
- 3) Approve and authorize Plumas County Information Technology to pay Superion, LLC, a CentralSquare Company, a non-contract invoice in the amount of \$13,549.87 for continued use of legacy human resources management software; (General Fund Impact) use of budget line item (2022052/520411), FY24-25 budget; discussion and possible action.

**B. HUMAN RESOURCES - Sara James**

- 1) A) Adopt **RESOLUTION** ratifying the Memorandum of Understanding between Plumas County and the Confidential Unit; (General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote**  
  
B) Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County and the Confidential Unit; effective January 1, 2025, through December 31, 2026; (General Fund Impact); approved as to form by County Counsel; discussion and possible action.
- 2) Approve and authorize Chair to sign an agreement between Plumas County Human Resources and Regional Government Services (RGS) for a comprehensive salary study; effective August 5, 2025; not to exceed \$154,000.00; (General Fund Impact) as approved in (FY25/26) preliminary recommended budget; approved as to form by County Counsel; discussion and possible action.
- 3) Adopt **RESOLUTION** approving Plumas County's Pay Schedule; (General Fund Impact) as approved in FY 25/26 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

**C. DISTRICT ATTORNEY - David Hollister**

- 1) Adopt **RESOLUTION** to Amend Fiscal Year 2025-2026 Plumas County Position Allocation for the District Attorney, Budget Units #70301 and Public Administrator #20432; approved as to form by County Counsel; discussion and possible action. **Roll call vote.**

**D. SHERIFF'S OFFICE - Chad Hermann**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and AT&T, to provide maintenance and support for the 911 CPE; effective July 1, 2025; not to exceed \$58,572.53; (No General Fund Impact) 70375 / 521250 (COMMUNICATIONS / COMMUNICATION EQUIPMENT) and to be reimbursed by Cal OES; approved as to form by County Counsel; discussion and possible action.

**E. AGRICULTURE WEIGHTS AND MEASURES - Willo Vieira**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Agriculture Weights and Measures/Farm Advisor/Fair and UBEO West for copy machine lease; effective June 3, 2025, through June 2, 2028; not to exceed \$23,000; (General Fund Impact) as approved in (FY25/26) preliminary recommended budget; approved as to form by County Counsel; discussion and possible action.

**F. FAIRGROUNDS - John Steffanic**

- 1) Review and approve Outdoor Music Festival Permit for Stilldream-August 07-13, 2025 to be held in Belden Town; discussion and possible action.

**G. PLUMAS COUNTY VICTIM WITNESS - Kori Bouma**

- 1) Adopt **RESOLUTION** authorizing the Probation Chief to act as Authorized Agent to enter into an agreement and any subsequent Sub-award Amendments with Cal OES for the receipt of grant funds for funding of the Victim Witness Program for grant period of October 1, 2025, through September 30, 2030; (No General Fund Impact); grant funded; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

**H. PLANNING - Tracey Ferguson**

- 1) **TIME CERTAIN 11:00AM: CONTINUED PUBLIC HEARING:**
  1. Receive public comment from the continued public hearing from July 15, 2025; and
  2. Adopt **RESOLUTION** 2025 Spring, Plumas County Zone Change Staniger (ZC 9-23/24-01) owner/applicant; approved as to form by County Counsel; and
  3. Find the Zone Change (ZC 9-23/24-01) approval by **ORDINANCE** exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3); and
  4. Adopt an **ORDINANCE** of the County of Plumas, State of California, first introduced on July 15, 2025, Zone Change Zoning Ordinance, Staniger Zone Change (ZC 9-23/24-01); approved as to form by County Counsel; discussion and possible action. **Roll call vote**

**4. BOARD OF SUPERVISORS**

- A. Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Board of Supervisors and Renne Public Law Group increasing the compensation to \$30,000.00 for additional representation; (General Fund Impact) #20020/521900 (General Services/Professional Services; approved as to form by County Counsel; discussion and possible action.
- B. Terra Fuego Fuel Reduction and Fire Protection.

A) Approve and authorize the Chair to sign a Letter of Support to the Plumas County Fire Chiefs Association regarding the Strategic Standard Wildland Urban Interface (WUI), and the Community Encompassing Fire Lines; discussion and possible action.

B) Approve and authorize Chair to sign a Letter of Support to the Terra Fuego Foundation in support of their application for a grant from the Cal Fire Wildfire Prevention Grant Program; discussion and possible action.

- C. **Notice of Vacancy:** This is to announce that there are multiple vacancies in the Crescent Mills Cemetery District Board. If any member of the public wishes to sit on a Plumas County Board or Commission, please contact the Clerk of the Board at 530-283-6170 or email: [pcbs@countyofplumas.com](mailto:pcbs@countyofplumas.com)

**D. CORRESPONDENCE AND WEEKLY REPORTS BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS**

**E. APPOINTMENTS**

- 1) Appoint Chad Hermann as the new Plumas County Sheriff/Coroner; effective August 5, 2025; discussion and possible action. **Roll call vote**

**5. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public Employee Performance Evaluation - Risk Manager/OES (Board Only)
- B. Personnel: Public Employee Performance Evaluation: Behavioral Health Director (Board Only)

- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- D. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) and (e)(1) of Government Code Section 54956.9 (3 cases).
- E. Public Employee Appointment Pursuant to Government Code Section 54957(b) Title: County Administrative Officer
- F. Conference with Legal Counsel - Anticipated Litigation: Significant exposure to litigation pursuant to subdivisions (d)(2) & (e)(4) of Government Code §54956.9 (1 case)

The closed session is based on documents publicly available and included in the Board Packet for Item 2.C.1 (Departmental Matters/Treasurer-Tax Collector) on the March 18, 2025, Board of Supervisors Regular Meeting Agenda.

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**6. ADJOURNMENT**

Adjourned meeting to Tuesday, August 15, 2025, Board of Supervisors Room 308, Courthouse, Quincy, California