



**Board of Supervisors**

Dwight Ceresola, Vice Chair, 1st District  
Kevin Goss, 2nd District  
Thomas McGowan, 3rd District  
Greg Hagwood, Chair, 4th District  
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING  
DECEMBER 3, 2024 TO BE HELD AT 10:00 AM  
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

**AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

### **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

### **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

### **ACTION AGENDA**

#### **1. UPDATES AND REPORTS**

##### **A. 2021 WILDFIRE RECOVERY OPERATIONS**

Report, update, and discussion by the County, Dixie Fire Collaborative, and others

##### **B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT**

Report and update on Dixie Fire Business and Economic Recovery efforts.

##### **C. US FOREST SERVICE**

Report and update.

##### **D. MUNIS HR/PAYROLL MODULE UPDATE**

Report and update on Pentamotion, Tyler/Munis software migration and efforts.

**E. COUNTY TREASURER'S REPORT**

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

**F. FINANCIAL/AUDIT REPORT**

Report from County Departments regarding the County's Financial and audit status.

**2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**A. PUBLIC HEALTH AGENCY**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Health Agency and Susan Ramsey dba Pearls of Wisdom Consulting, for reaccreditation consultant services; effective October 30, 2024; not to exceed \$20,000.00; (No General Fund Impact) Realignment; approved as to form by County Counsel.

**B. FACILITY SERVICES & AIRPORTS**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Facility Services & Airports and Western States Fire Protection for repair of fire sprinkler system leaks at Courthouse Annex as well as required annual fire sprinkler system inspections at the Courthouse Annex and Plumas County Jail; effective November 1, 2024; not to exceed \$12,500.00; (General Fund Impact) as approved in FY24/25 recommended budget 2012052 521900; approved as to form by County Counsel.
- 2) Approve and authorize Chair to ratify and sign a lease agreement between County of Plumas and Lake Almanor Area Chamber of Commerce to lease a portion of Chester Park for their community ice-skating rink; effective November 1, 2024; (No General Fund Impact) because this lease is to promote community involvement, the lease amount is set at \$1/month; approved as to form by County Counsel.
- 3) Approve and authorize Facility Services to recruit and fill one extra-help Maintenance Worker 1; for winter snow removal/spring clean-up; (General Fund Impact) as approved in (FY24/25) recommended budget.

**C. SOCIAL SERVICES**

- 1) Adopt **RESOLUTION** Authorizing an application for, and acceptance of, the County Allocation Award under Round 6 of the Transitional Housing Program and Round 3 of the Housing Navigation and Maintenance Program; (No General Fund Impact); State of California, Department of Housing and Community Development; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign an agreement between Plumas County Department of Social Services and Morgan Johnson for Legal representation; effective January 1, 2025; not to exceed \$100,100.00; (No General Fund Impact) State Funding; approved as to form by County Counsel.

**D. CLERK OF THE BOARD**

- 1) Approve the Meeting Minutes for all meetings held in November 2024, as submitted.

**E. PUBLIC WORKS/ROAD**

- 1) Approve and authorize Chair to sign Amendment No. 3 to agreement between Plumas County Department of Public Works and MGE Engineering, Inc. to update the Caltrans plans and specifications to the new 2024 standards for the Graeagle-Johnsville Road Rehabilitation Project; No General Fund Impact; approved as to form by County Counsel.

- 2) Approve and authorize Chair to sign Task Order No. 2 to the agreement between Plumas County Department of Public Works and Stantec Consulting Services, Inc. to prepare an Initial Site Assessment (ISA) checklist for the Graeagle-Johnsville Road Rehabilitation Project; Not to exceed \$10,085.79; No General Fund Impact; approved as to form by County Counsel.

**F. SHERIFF'S OFFICE**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Quincy Tow Service and Repair, Inc., to provide general towing and automotive repairs and services, along with abatement services; effective October 25, 2024; not to exceed \$9,999.00; (General Fund Impact) as approved in FY24/25 recommended budget (various budgets); approved as to form by County Counsel.

**G. COUNTY CLERK-RECORDER/REGISTRAR OF VOTERS**

- 1) Certify the November 5, 2024 Presidential General Election results as attached in Official Final reports.

**H. OFFICE OF EMERGENCY SERVICES**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Office of Emergency Services and California State University, Chico, to occupy the premises at Mt. Hough for the operations of its radio communications equipment; effective September 25th, 2024; not to exceed \$3129.16 rent the first year and a 3 percent increase each year for the remainder of the five year term; General Fund Impact as approved in FY 24/25 recommended budget 2047052 / 523804; approved as to form by County Counsel.

**I. BOARD OF SUPERVISORS**

- 1) Approve and authorize Chair to sign a letter to the Department of Transportation (CalTrans) for an encroachment permit for the Annual Sparkle and Light Parade, Friday, December 6, 2024.

**J. LIBRARY**

- 1) Approve and authorize Library to recruit and fill one extra-help Literacy Program Assistant I; (No General Fund Impact) already included in 24/25 budget.

**3. DEPARTMENTAL MATTERS**

**A. SHERIFF'S OFFICE** - Todd Johns

- 1) Indian Valley Community Services District payments for service on old substation property in Greenville (see back-up material for rate breakdown); discussion and possible staff direction
- 2) Adopt **RESOLUTION** authorizing the Sheriff's Office to apply for and accept funding for fiscal year 2025-2026 Boating Safety and Enforcement Financial Aid Program from the State of California Department of Parks and Recreation, Division of Boating and Waterways and authorization to participate in the program; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote**
- 3) Approve and authorize Sheriff's Office to recruit and fill, funded and allocated, vacant one (1.0) FTE Sheriff's Patrol Commander; due to notice of retirement (General Fund Impact) as approved in FY24/25 recommended budget.
- 4) Approve and authorize Sheriff to sign the attached agreements between Plumas County Sheriff's Office and CA Dept of General Services; effective January 1, 2025; not to exceed \$11,352.00/year for the first year; (No General Fund Impact); Sheriff's Office Grant Fund 70375-523804; not approved as to form by County Counsel (see background); discussion and possible action.

**B. PLANNING** - Tracey Ferguson

- 1) **11AM TIME CERTAIN - PUBLIC HEARING:** Pursuant to California Government Code Sections 25123(d), 25126, and 25131 adopt an **ORDINANCE** of the County of Plumas, State of California, Amending Chapter 9 to Title 4 of the Plumas County Code Concerning Debris Removal and Emergency Interim Housing during Recovery from the Beckwourth Complex and Dixie Fires; approved as to form by County Counsel. **Four/fifths required roll call vote**

**C. BEHAVIORAL HEALTH** - Sharon Sousa

- 1) Adopt **RESOLUTION** to approve and authorize Plumas County Alcohol and Other Drug Administrator Gary T. Sanderson authority to sign and to submit the Department of Healthcare Services mandatory alcohol and drug certificate application (No General Fund Impact); approved as to form by County Counsel. **Roll call vote**

**D. PUBLIC HEALTH AGENCY** - Nicole Reinert

- 1) Adopt **RESOLUTION** to accept Grant Agreement Number 24-10301 from the California Department of Public Health, Office of AIDS for funding the California HIV Surveillance Program; (No General Fund Impact) (HIV Surveillance); approved as to form by County Counsel. **Roll call vote**

**E. DISTRICT ATTORNEY** - David Hollister

- 1) A.) Designate the District Attorney the ability to remove abandoned vehicles pursuant to VC 22669;  
  
B.) Support the use of up to \$50,000 in restricted Environmental Settlements fund balance to reimburse costs for vehicles to be towed and dismantled pursuant to VC 22669 and Plumas County Code 5-8.15; discussion and possible action.
- 2) Approve supplemental budget request in the amount of \$50,000.00 for Fund Balance not budgeted during the FY 2024-25 budget hearings for the Environmental Settlements department 70312; (No General Fund Impact) approved by Auditor/Controller: discussion and possible action. **Four/fifths Roll Call vote**

**F. CODE ENFORCEMENT** - Jennifer Langston

- 1) Approve and authorize Chair to sign an agreement between Plumas County Code Enforcement and Quincy Tow Service & Repair, a California Corporation; effective August 1, 2024; not to exceed 10,000.00; (No General Fund Impact) Abatement of Abandoned Vehicles Funds; approved as to form by County Counsel.

**G. LIBRARY** - Dora Mitchell

- 1) Approve and authorize supplemental budget transfer of \$2,388 from Contributions from Other Agencies (20670/46070) to ZIP Books (20670/524515) to cover receipt of unanticipated grant funds; approved by Auditor/Controller. **Four/Fifths roll call vote**

**H. AUDITOR-CONTROLLER** - Martee Nieman

- 1) **Informational Item regarding tax refund** Request to seek the Board's formal approval of a prior year secured tax refund to be issued to NS Retail Holdings LLC. DBA Sierra Station #36 Squeeze Burger APN# 125-243-014-000. The refund is due to the assessor's clerical error reducing the value -12,724,092. The refund will be paid with interest of approximately \$4,331.25. The total before interest is \$133,072.79, interest to be included. \$4331.25 The total refund is \$137,404.04. The errors will be corrected in the 2024 Tax Roll and the unpaid bill will be decreased; discussion and possible action.

**4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO**

- A. County Administrative Officer's Report
- B. **PRESENTATION**: Receive a presentation from OpenGov on a preview of the Fiscal Year 2025-2026 Plumas County online budget book.
- C. Approve and authorize the County Administrative Office to schedule employee #100929 to a four ten-hour workweek, pursuant to Plumas County Personnel Rule Section 8.05; discussion and possible action.

**5. BOARD OF SUPERVISORS**

**A. TITLE III - SECURE RURAL SCHOOLS APPLICATION FOR FUNDING**

PUBLIC HEARING: Conduct a public hearing and finalize approval of the following projects, tentatively approved by the Board of Supervisors on August 13, 2024; for 2023-2024 Secure Rural Schools Title III funding; discussion and possible action. **Four/fifths roll call vote.**

- 1. Plumas County Search and Rescue Building Enhancement Project (\$200,000.00)
- 2. Plumas County Sheriff Search and Rescue Reimbursement Project (\$58,980.00)

- B. **FOLLOW-UP DISCUSSION FROM NOVEMBER 12, 2024**: Property Assessed Valuation Tax Increases; discussion and possible staff direction.

**C. CORRESPONDENCE**

**D. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS**

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Risk Manager: Trindel Insurance
- B. Personnel: Public Employee Performance Evaluation - Behavioral Health Director
- C. Conference with Labor Negotiators Pursuant to Government Code section 54957.6  
Agency designated representative: HR Acting Director or designee  
Unrepresented employee: Behavioral Health Director
- D. Personnel: Public Employee Performance Evaluation - County Administration Officer
- E. Conference with Labor Negotiators Pursuant to Government Code section 54957.6  
Agency designated representative: HR Acting Director or designee  
Unrepresented employee: County Administrative Officer
- F. Personnel: Public Employee Performance Evaluation - Clerk of the Board
- G. Public Employee Appointment Pursuant to Government Code Section 54957(b) Title: County Counsel
- H. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6; Agency designated representative: HR Acting Director or designee  
Unrepresented employee: County Counsel
- I. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- J. Conference with Legal Counsel: Existing litigation pursuant to Government Code Section 54956.9 (d)(1) 2 cases (CV240019, LC2400237)

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**7. ADJOURNMENT**

Adjourned meeting to Tuesday, December 10, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California