



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Chair, 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING
SEPTEMBER 17, 2024 TO BE HELD AT 10:00 AM
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. UPDATES AND REPORTS

A. 2021 WILDFIRE RECOVERY OPERATIONS

Report, update, and discussion by the County, Dixie Fire Collaborative, and others

B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT

Report and update on Dixie Fire Business and Economic Recovery efforts.

C. US FOREST SERVICE

Report and update.

D. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamotion, Tyler/Munis software migration and efforts.

E. COUNTY TREASURER'S REPORT

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

F. FINANCIAL/AUDIT REPORT

Report from County Departments regarding the County's Financial and audit status.

- G. **PRESENTATION:** Receive a presentation from Brenda Narayan, Government & Public Affairs Representative, Brandon Sanders, Expert, Government Affairs Representative, and David Hawks, Senior Public Safety Specialist with PG&E

- H. **PRESENTATION:** Receive a presentation from Alison Flagler, Executive Director, Dawn Institute Crescent Mills/Indian Falls, brief introduction of their organization.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. PLUMAS RURAL SERVICES

- 1) Adopt a "Proclamation" proclaiming the month of October 2024 as Domestic Violence Awareness Month

B. ENVIRONMENTAL HEALTH

- 1) Approve and authorize Environmental Health to recruit and fill, funded and allocated, 1.0 FTE "Environmental Health Specialist I/II/III or Hazardous Materials Specialist I/II/III" position; vacancy created due to promotion; General Fund Impact as approved in FY24-25 recommended budget.

C. FACILITY SERVICES & AIRPORTS

- 1) Approve and authorize Chair to sign a Master Purchase Agreement between Plumas County Facility Services & Airports and Environmental Services, Inc.; effective July 1, 2024; not to exceed \$1,419.00; (General Fund Impact) as approved in recommended FY24/25 budget 2012052 520410; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign an agreement between Plumas County Facility Services and Concentric Concrete, Chester Park Handicap Improvement; effective September 17th; not to exceed \$21,780.00; (No General Fund Impact) Prop 68 Funds; approved as to form by County Counsel.

D. PUBLIC WORKS/ROAD

- 1) Approve and authorize Chair to sign First Amendments to the agreements between Plumas County Public Works and McGarr Excavation, Inc., Dig It Construction, Inc. and Turner Excavation, Inc. to extend the term to September 2025; (No General Fund Impact) Road Funds; approved as to form by County Counsel.

E. SHERIFF'S OFFICE

- 1) Approve and authorize Sheriff's Office to recruit and fill, funded and allocated, vacant one, 1.0 FTE Sheriff's Service Assistant I/II; (General Fund Impact) as approved in FY24/25 recommended budget.

F. SOCIAL SERVICES

- 1) Approve and authorize the Department of Social Services to recruit and fill, funded and allocated, vacant 1 FTE Social Services Aide; (No General Fund Impact) funds to support this position come from the 2011 public safety realignment of Child Protective Services.

- 2) Approve and authorize the Department of Social Services to recruit and fill, funded and allocated, vacant 1 FTE Senior Social Worker; (No General Fund Impact) funds to support this position come from State, Federal and realignment dollars.
- 3) Approve and authorize the Department of Social Services to recruit and fill, funded and allocated, vacant 1 FTE Employment and Training Worker I/II (No General Fund Impact) funds to support this position come from State General Fund dollars, Federal pass-through and realignment dollars.
- 4) Approve and authorize the Department of Social Services to recruit and fill, funded and allocated, vacant 1 FTE Eligibility Specialist Supervisor (No General Fund Impact) funds to support this position come from State General Fund dollars, Federal pass-through and realignment dollars.

G. PUBLIC HEALTH AGENCY

- 1) Approve and authorize Chair to sign an agreement between Plumas County Public Health Agency and Plumas Hospital District to provide a Nurse Midwife to assist Public Health in providing services to its patients on a part-time basis; effective September 1, 2024; One Hundred Dollars (\$100.00) per hour not to exceed Forty (40) hours a week; (No General Fund Impact) (Clinic Grants); approved as to form by County Counsel; discussion and possible action.

H. LIBRARY

- 1) Approve and authorize Library to recruit and fill one extra-help Library Aide for the Portola Branch Library; (No General Fund Impact) funds are already included in the Library's budget for FY24/25.

I. BOARD OF SUPERVISORS

- 1) Approve and authorize Chair to sign a letter to the Department of Transportation (Cal Trans) for an Encroachment Permit for the Annual Quincy High School Parade, October 4, 2024.

3. DEPARTMENTAL MATTERS

A. PUBLIC WORKS/ROAD - Rob Thorman

- 1) Review of proposal to close off Court Street access to and from Main Street State Route 70; No General Fund impact. Plumas County Transportation Commission, using transportation funds, would fund the balance. Discussion and possible action.
- 2) Approve and authorize Plumas County Transportation Commission to install two (2) Dual Port Electric Vehicle Chargers in the Dame Shirley Parking Lot; No General Fund impact. Discussion and possible action.

B. PLANNING - Tracey Ferguson

- 1) Approve and authorize Chair to sign Second Amendment to Funding Agreement between Plumas County and Plumas Crisis Intervention & Resource Center (PCIRC) due to a State approved minor budget amendment under Grant No. 20-CDBG-CV2-3-00299 for the Dragonfly Cafe Project; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action.

C. AUDITOR-CONTROLLER - Martee Nieman

- 1) Adopt **RESOLUTION** Adopting the basic tax rate for Plumas County and the rates for the Plumas Unified School District Bonds and the Plumas District Hospital Bonds and **Seneca** Healthcare District General Obligation notes for fiscal year 2024-2025; approved as to form by County Counsel; discussion and possible action; **Roll call vote**.
- 2) Consider request to appropriate \$34,503.62 from the General Fund Contingency (2098052 / 528400) for penalties and interest due to late payments for Feather River College; discussion and possible action. **Four/Fifths roll call vote**

D. HUMAN RESOURCES/AUDITOR-CONTROLLER - Debra Lucero, Martee Nieman

- 1) Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Human Resources/Auditor-Controller and ClientFirst Consulting Group, LLC increasing the contract amount not to exceed \$126,000; (General Fund Impact); approved as to form by County Counsel.

4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

A. County Administrative Officer's Report

- 1) Adopt **RESOLUTION** Individually approving the purchase of a Capital Asset under Government Code Section 291241 (a)(2); (General Fund Impact) as approved in FY24/25 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

5. BOARD OF SUPERVISORS

- A. Report and update by the Auditor/Budget Committee on the FY24/25 Budget County Budget Guide; discussion and possible action.
- B. **11:00 AM PUBLIC HEARING** The Board of Supervisors will open the public hearing on the FY 2024/2025 County Budget. Any member of the general public may appear at the hearing or submit their comments using the email address public@countyofplumas.com
- C. Review Administrative and Budgetary Controls consistent with Government Code §29092 and §29125 for FY 24/25; discussion and possible action.
- D. Adopt a **RESOLUTION** adopting the Final Budget for Plumas County and the Dependent Districts therein for Fiscal Year 2024-2025, in accordance with Government Code §29092, and other budgetary administrative controls in accordance with §29092; discussion and possible action; **Roll Call Vote**

E. FEATHER RIVER TOURISM MANAGEMENT DISTRICT

- 1) Declare Airbnb Non-Compliant for not collecting the Feather River Tourism Management District (FRTMD) 2% Assessment; approve and direct County Counsel to send a Registered Letter to Airbnb advising them they are non-compliant vis a vis not collecting the Feather River Tourism Management District (FRTMD) 2% Assessment; discussion and possible action.

F. APPOINTMENTS

- 1) Appoint Rob Thorman as the Plumas County Public Works Director; effective September 17, 2024, as recommended; and approve and authorize the Chair to sign employment agreement; discussion and possible action.

G. CORRESPONDENCE

H. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. **Time Certain: 1:00 PM** Personnel: Public employee appointment or employment - County Counsel
- B. Personnel: Public Employee Performance Evaluation - Chief Probation Officer (Board Only)
- C. Personnel: Public employee appointment or employment - Social Services Director

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

7. ADJOURNMENT

Adjourned meeting to Tuesday, October 1, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California