



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Chair, 4th District
Jeff Engel, 5th District

MEETING MINUTES

ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON AUGUST 13, 2024

STANDING ORDERS

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks. The public may participate as follows:

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at:

<https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

CALL TO ORDER

Roll Call.

Present: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

PLEDGE OF ALLEGIANCE

Keevin Allred led the Pledge of Allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

There are no additions or deletions to the agenda.

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Pastor Geoge offered prayer

Comment thanking Supervisor Goss regarding the Dixie Fire Settlement ADHOC committee being established, hopes to see actual plans and commitments from the Board regarding the funds. IVCS is willing to work with the Board on projects.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

No Reports Provided.

ACTION AGENDA

1. UPDATES AND REPORTS

A. 2021 WILDFIRE RECOVERY OPERATIONS

Report, update, and discussion by the County, Dixie Fire Collaborative, and others

No Report Provided.

B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT

Report and update on Dixie Fire Business and Economic Recovery efforts.

C. US FOREST SERVICE

Report and update.

No Report Provided.

D. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamation, Tyler/Munis software migration and efforts.

CAO Lucero updated the Board on that there were 4 employees who worked on Saturday. They worked for 5 hours, working on 18 different fund categories. Client First has a consultant from Reno who is very efficient with Munis and could possibly help and validate work that is being completed.

E. COUNTY TREASURER'S REPORT

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

No Report Provided

F. FINANCIAL/AUDIT REPORT

Report from County Departments regarding the County's Financial and audit status.

No Report Provided

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

A. PROBATION

- 1) Approve and authorize the Chair to allow the transfer of Fixed Asset ID 1231, a Silver 2001 Jeep Grand Cherokee Laredo, from the Plumas County Probation Department to the Plumas County Victim Witness Department; (No General Fund Impact).

B. SOCIAL SERVICES

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Department of Social Services and the California Department of Social Services for Legal Representation on appeals of notices of action in connection with the Resource Family Approval Program; effective July 1, 2024, 3 year agreement; no monetary value; (No General Fund Impact); approved as to form by County Counsel.

- 2) Approve and authorize Chair to ratify and sign an agreement between Plumas County Department of Social Services and Social Change Partners LLC for the purpose of Providing technical and Program Assistance for the county Self Assessment (CSA) and Peer Quality Case Review (PQCR); effective July 1, 2024; not to exceed \$130,000; (No General Fund Impact) State and Federal; approved as to form by County Counsel.

C. FACILITY SERVICES

- 1) Approve and authorize Chair to sign an agreement between Plumas County Facility Services and Silver State Elevator, Co. for required monthly inspections and service; effective September 1, 2024; not to exceed \$27,000.00; (General Fund Impact) as approved in recommended FY24/25 budget 2012052 520906; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign an agreement between Plumas County Facility Services and Smith Tree Services for as needed tree trimming/pruning or removal; effective September 1, 2024; not to exceed \$10,000.00; (General Fund Impact) as approved in recommended FY24/25 budget 2012052 521900; approved as to form by County Counsel.

3. DEPARTMENTAL MATTERS

A. SHERIFF'S OFFICE - Todd Johns

- 1) Approve and authorize Chair to sign and ratify a lease agreement between Plumas County Sheriff's Office and Ecolab Inc., a US Foods Division ("Lessor"); effective May 1, 2024; (General Fund Impact) as approved in FY24/25 budget (70380 / 520900); this item was not approved as to form by County Counsel; discussion and possible action.

Motion: Approve and authorize Chair to sign and ratify a lease agreement between Plumas County Sheriff's Office and Ecolab Inc., a US Foods Division ("Lessor"); effective May 1, 2024; (General Fund Impact) as approved in FY24/25 budget (70380 / 520900); this item was not approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Interim County Counsel comments

- 2) Authorize the Sheriff to use Title III funds for the purchase and installation of radio infrastructure equipment; not to exceed \$150,000; discussion and possible action.

Motion: Authorize the Sheriff to use Title III funds for the purchase and installation of radio infrastructure equipment; not to exceed \$150,000; discussion and possible action. , **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

B. HUMAN RESOURCES DEPARTMENT - Debra Lucero

- 1) Adopt **RESOLUTION** Adopting Plumas County's Amended Job Classification Plan and Pay Rate For Sheriff's Office Manager; (General Fund Impact) as approved in FY 23/24 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Motion: Adopt [RESOLUTION No. 24-8939](#) Adopting

Plumas County's Amended Job Classification Plan and Pay Rate For Sheriff's Office Manager; (General Fund Impact) as approved in FY 23/24 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

CAO Lucero presented

- 2) Adopt **RESOLUTION** Adopting Plumas County's Pay Schedule; (General Fund Impact) as approved in FY 24/25 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Motion: Adopt [RESOLUTION No. 24-8940](#) Adopting Plumas County's Pay Schedule; (General Fund Impact) as approved in FY 24/25 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

CAO Lucero presented

C. AUDITOR-CONTROLLER - Martee Nieman

- 1) Approve and authorize the Chair to sign an agreement between Plumas County Auditor Controller and MGT of America Consulting, LLC; effective August 13, 2024; this is for a 3-year contract for SB 90 claims; not to exceed \$13,500.00 (General Fund Impact) as requested in (FY24/25) recommended budget 2004052 / 521900 ; approved as to form by County Counsel; discussion and possible action.

Motion: Approve and authorize the Chair to sign an agreement between Plumas County Auditor Controller and MGT of America Consulting, LLC; effective August 13, 2024; this is for a 3-year contract for SB 90 claims; not to exceed \$13,500.00 (General Fund Impact) as requested in (FY24/25) recommended budget 2004052 / 521900 ; approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Martee Nieman presented

D. SOLID WASTE - Rob Thorman

- 1) Approve and authorize Chair to sign a letter confirming the County's intention to keep the Chester Landfill open; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action.

Motion: Approve and authorize Chair to sign a letter confirming the County's intention to keep the Chester Landfill open; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. , **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Rob Thorman presents

Supervisor McGowan comments

E. PUBLIC WORKS/ROAD - Rob Thorman

- 1) Adopt an **ORDINANCE** of the County of Plumas, State of California, first introduced on August 6, 2024, AMENDING ARTICLE 7, CHAPTER 3 OF TITLE 4 OF THE PLUMAS COUNTY CODE; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Motion: Adopt an [ORDINANCE No. 24-1157](#) of the County of Plumas, State of California, first introduced on August 6, 2024, AMENDING ARTICLE 7, CHAPTER 3 OF TITLE 4 OF THE PLUMAS COUNTY CODE; approved as to form by County Counsel; discussion and possible action. **Roll call vote**, **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Rob Thorman presents

4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

A. County Administrative Officer's Report

CAO Lucero updated the Board on a request for a Letter of Support addressed to California Members of Congress and the USDA.

Supervisor McGowan comments

Clint Koble comments

5. BOARD OF SUPERVISORS

A. CLERK OF THE BOARD

1) TITLE III SECURE RURAL SCHOOLS APPLICATIONS FOR FUNDING

Consider the application(s) submitted by Plumas County Sheriff's Office, for FY 2023 Secure Rural Schools Funding Title III:

1. Plumas Co. Sheriff's Office Search and Rescue Building Enhancement Project (\$200,000)
2. Plumas Co. Sheriff's Office Search and Rescue Reimbursement Project (\$58,980)

and direct the Clerk to provide Public Notice to begin the 45-day Comment Period; and schedule the required Public Hearing before the Board on October 1, 2024; discussion and possible action.

Motion: TITLE III SECURE RURAL SCHOOLS APPLICATIONS FOR FUNDING

Consider the application(s) submitted by Plumas County Sheriff's Office, for FY 2023 Secure Rural

Schools Funding Title III:

1. Plumas Co. Sheriff's Office Search and Rescue Building Enhancement Project (\$200,000)
2. Plumas Co. Sheriff's Office Search and Rescue Reimbursement Project (\$58,980)

and direct the Clerk to provide Public Notice to begin the 45-day Comment Period; and schedule the required Public Hearing before the Board on October 1, 2024; discussion and possible action. ,

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Chair Hagwood presents

B. APPOINTMENTS

- 1) Appoint Max Bradshaw to the Portola Cemetery District Board of Directors for a four-year term; discussion and possible action.

Motion: Appoint Max Bradshaw to the Portola Cemetery District Board of Directors for a four-year term; discussion and possible action. , **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

C. CORRESPONDENCE

Supervisor Goss received correspondence regarding overgrown weeds on Arlington Rd/Hwy 89, Greenville Wolf Creek Rd/Hwy 89 and overgrown shrubs, CalTrans fixed a pothole at the "Y" that is sinking again, and he attended the LAFCo meeting yesterday. Also stated that the Greenville Post Office is now open.

Supervisor Engel received correspondence regarding the highway 70 rebuild and delays.

Supervisor McGowan received correspondence regarding the whereabouts of a budget that was started in 2000 for a Chester swimming pool, he was unable to attend LAFCo, and debris on Airport Rd.

D. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS

This item was taking up under correspondence.

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public Employee Performance Evaluation - Risk Manager/OES
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Chair Hagwood reported there was no reportable action taken during closed session.

7. ADJOURNMENT

Adjourn meeting to Tuesday, August 20, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California

Adjourned meeting to Tuesday, August 20, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California