



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Chair, 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING
AUGUST 20, 2024 TO BE HELD AT 10:00 AM
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. UPDATES AND REPORTS

A. 2021 WILDFIRE RECOVERY OPERATIONS

Report, update, and discussion by the County, Dixie Fire Collaborative, and others

B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT

Report and update on Dixie Fire Business and Economic Recovery efforts.

C. US FOREST SERVICE

Report and update.

D. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamotion, Tyler/Munis software migration and efforts.

E. COUNTY TREASURER'S REPORT

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

F. FINANCIAL/AUDIT REPORT

Report from County Departments regarding the County's Financial and audit status.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. PROBATION

- 1) Approve and authorize Plumas County Probation to pay Plumas Rural Services a non-contract invoice in the amount of \$250.00 for Batterer's Intervention Weekly Sessions in June 2024, exceeding the FY23-24 contract NTE; No General Fund Impact, invoice will be paid out of 20409-SB678 Grant funding.
- 2) Approve and authorize Plumas County Probation to pay BI Inc. a non-contract invoice in the amount of \$3,520.40, exceeding the FY23-24 service agreement NTE by \$3,355.08; No General Fund impact, Invoice will be paid using various state-funded Probation grants.

B. SHERIFF'S OFFICE

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Tom's Snowmobile and Services; effective August 2, 2024; not to exceed \$9,999.99; (General Fund Impact) as approved in FY24/25 recommended budget (various budgets); approved as to form by County Counsel.

C. FACILITY SERVICES

- 1) Approve and authorize Chair to sign an agreement between Plumas County (Facilities and Airports) and (CreteCraft Concrete Construction for ADA Upgrades at Gansner Park); effective (08/20/2024); not to exceed (\$26,216.00); (No General Fund Impact) (Prop 68 Funds); approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County of Facility Services & Airports and Somapro Enterprises, Inc.; No General Fund impact as this contract is 100% supported by Airport funds; approved as to form by County Counsel.
- 3) Approve and authorize Chair to sign an agreement between Plumas County Department of Facility Services & Airports and KJ's Cleaning Service for custodial services at the county's Chester facilities; effective October 1, 2024; 3-year contract not to exceed \$128,670.00; Contract directly impacts General Fund as approved in recommended FY24/25 budget 2012052 520404, 2079052 520404, 2075652 520404, 2084052 520404; approved as to form by County Counsel.
- 4) Approve and authorize Chair to sign an agreement between Plumas County Department of Facility Services & Airports and Frasure & Son Carpet Cleaning for facilities in Portola; effective October 1, 2024; 3-year contract not to exceed \$103,200; This contract will have direct impact on the General Fund as approved in recommended FY24/25 budget 2012052 520404, 2081052 520404; approved as to form by County Counsel.
- 5) Approve and authorize Chair to ratify and sign an agreement between Plumas County Facility Services & Airports and Plumas County Glass to replace the side doors on Harbison St side of the Quincy Library with ADA doors; effective July 1, 2024; not to exceed \$9,898.91; (General Fund Impact) as approved in FY24/25 recommended budget 2012054 540110; approved as to form by County Counsel.

D. MUSEUM

- 1) Approve and authorize Museum to recruit and fill, funded and vacant Extra Help position; (General Fund Impact) as approved in FY 24/25 recommended budget.

3. DEPARTMENTAL MATTERS

A. LIBRARY - Dora Mitchell

- 1) Adopt **RESOLUTION** updating the established County office hours for Plumas County Library; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action.
Roll call vote
- 2) Approve and authorize Plumas County Library/Literacy to recruit and fill, funded and allocated, vacant .475 FTE Literacy Program Assistant I; (No General Fund Impact) (funded by State Library CLLS grant included in FY24/25 Literacy budget; discussion and possible action.

B. PUBLIC WORKS/ROAD DEPARTMENT - Rob Thorman

- 1) (1) Adopt **RESOLUTION** Identifying Source of County Cash Contribution Funds Relating to SB 844 Adult Local Criminal Justice Facilities Construction Financing Program; approved as to form by County Counsel; discussion and possible action: **Roll Call Vote**

(2) Approve a \$100,000 loan from the General Fund Balance (58000) to the Capitol Improvement Jail Fund (48000) for related change orders; General Fund Impact; approved by Auditor-Controller; discussion and possible action; **Four/Fifths Roll Call Vote**

C. PLANNING - Tracey Ferguson

- 1) Approve and authorize the Planning Department to recruit and fill, funded and allocated, vacant 1.0 FTE Executive Assistant - Planning; General Fund Impact, as approved in FY24/25 recommended budget; discussion and possible action.

2) TREASURER-TAX COLLECTOR - Julie White

1.A.) Adopt **RESOLUTION** authorizing the execution and delivery of a Lease Agreement and related agreements with respect to the acquisition, financing and leasing of certain equipment for the public benefit; authorizing the execution and delivery of documents required in connection therewith; and authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by this Resolution; (General Fund Impact) as approved in FY24/25 recommend budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

1.B.) Approve and authorize Chair to sign an agreement between Plumas County and Public Property Financing Corporation of California for the lease of real property consisting of the Plumas County Animal Shelter located at 201 North Mill Creek Road in the City of Quincy; effective August 20, 2024; (General Fund Impact) as approved in FY24/25 recommended budget; approved as to form by County Counsel; discussion and possible action.

2.A.) Adopt **RESOLUTION** authorizing the execution and delivery of an equipment lease/purchase agreement with respect to the acquisition, financing, and leasing of certain equipment for the public benefit; authorizing the execution and delivery of documents required in connection therewith; and authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by this Resolution; (General Fund Impact) as approved in FY24/25 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

2.B.) Approve and authorize Chair to sign an agreement between Plumas County and Public Property Financing Corporation of California for the lease of real property consisting of the Plumas County Animal Shelter located at 201 North Mill Creek Road in the City of Quincy; effective August 20, 2024; not to exceed; (General Fund Impact) as approved in FY24/25 recommended budget; approved as to form by County Counsel; discussion and possible action.

3.) Approve and authorize Chair to sign an agreement between Plumas County and Jones Hall, a Professional Law Corporation for Special Counsel Services in connection with General Fund Lease Financing for Energy-Efficiency Improvements; effective August 20, 2024; not to exceed \$60,000; (General Fund Impact) as approved in FY24/25 recommended budget; approved as to form by County Counsel; discussion and possible action.

4.) Approve and authorize Chair to sign an agreement between Plumas County and Webster Bank, National Association for equipment installed in connection with the energy savings improvements; effective August 20, 2024; not to exceed \$8,455,000; (General Fund Impact) as approved in FY24/25 recommended budget; approved as to form by County Counsel; discussion and possible action.

4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

A. County Administrative Officer's Report

5. BOARD OF SUPERVISORS

A. Adopt **RESOLUTION** of the Plumas County Board of Supervisors Approving the Partnership Certification Agreement with the National Park Service regarding The Jim Beckwourth Cabin Museum; discussion and possible action. **Roll call vote**

B. APPOINTMENTS

- 1) Appoint Robert Robinette as the Plumas County Environmental Health Director; effective August 13, 2024, as recommended; and approve and authorize the Chair to sign employment agreement; discussion and possible action.

C. CORRESPONDENCE

D. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with real property negotiator, regarding courthouse facilities: Greenville Sub Station, 115 Crescent St., APN 110120047000; Chester Complex, 251 E. Willow, APN 100062002000; Portola Court Building, 151 Nevada St., APN 126131001000
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

7. ADJOURNMENT

Adjourn meeting to Tuesday, September 3, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California