



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Chair, 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING
AUGUST 6, 2024 TO BE HELD AT 10:00 AM
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. UPDATES AND REPORTS

A. 2021 WILDFIRE RECOVERY OPERATIONS

Report, update, and discussion by the County, Dixie Fire Collaborative, and others

B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT

Report and update on Dixie Fire Business and Economic Recovery efforts.

C. US FOREST SERVICE

Report and update.

D. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamotion, Tyler/Munis software migration and efforts.

E. COUNTY TREASURER'S REPORT

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

F. FINANCIAL/AUDIT REPORT

Report from County Departments regarding the County's Financial and audit status.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. PUBLIC HEALTH AGENCY

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Health Agency and Lassen County Public Health Department; effective April 1, 2024; not to exceed \$12,260.00; (No General Fund Impact) (Ryan White Part C) approved as to form by County Counsel.
- 2) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Health Agency and Lassen County Public Health Department, effective April 1, 2024, not to exceed \$10,889.00; (No General Fund Impact) (Ryan White Part B) approved as to form by County Counsel.
- 3) Approve and authorize the Chair to sign the annual Certificates of Compliance for the County Veteran's Subvention Program and the Medi-Cal Cost Avoidance Program for FY 24/25 from the Department of Veterans Affairs.
- 4) Approve and authorize Chair to ratify and sign two agreements between Plumas County Public Health Agency and Wenonah Beard, RN for the Ryan White Part B and Part C Programs; effective April 1, 2024; not to exceed Part B \$6,064.00 and Part C \$5,114.00; (No General Fund Impact) Ryan White Part B & Part C; approved as to form by County Counsel.
- 5) Approve and authorize Chair to sign amendment no. 1 to University agreement No. 007082 between Plumas County Public Health Agency and The Regents of the University of California to extend the term of the agreement from September 5, 2024, through September 4, 2025; (No General Fund Impact) (Ryan White Part C) approved as to form by County Counsel.

B. PROBATION

- 1) Approve and authorize Plumas County Probation to pay County of Tehama, a political subdivision of the State of California, a non-contract invoice in the amount of \$1,500.00 for Board and Care of Plumas County Juveniles in June 2024; General Fund Impact, use of budget line item 2040053-530400.
- 2) Approve and authorize Chair to sign an agreement between Plumas County Probation and Redwood Toxicology Laboratory, Inc., a California Corporation; effective July 1, 2024; not to exceed \$70,000.00; General Fund Impact up to \$7,600.00 as approved in recommended FY24/25 budget (2040052-524803 & 524804) approved as to form by County Counsel.
- 3) Approve and authorize Chair to sign an agreement between Plumas County Probation and Sapience Practice, a Limited Liability Company; effective July 1, 2024; not to exceed \$10,000.00; No General Fund Impact, services will be paid out of JJCPA, a State Juvenile Grant (2040252-521900) approved as to form by County Counsel.

C. SHERIFF'S OFFICE

- 1) Approve and authorize Chair to sign the first amendment to the Shelter Services Agreement between Plumas County Animal Shelter and The Regents of the University of California; (No General Fund Impact) approved as to form by County Counsel.

- 2) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and J&C Enterprises to provide striping and lettering at the new correctional facility; effective July 1, 2024; not to exceed \$9,999.00; (No General Fund Impact) Grant Funded (20141 / 521900) approved as to form by County Counsel.
- 3) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Mark A. Clementi, Ph.D., to provide and administer pre-employment testing to job applicants to the Sheriff's Office; effective May 1, 2024; not to exceed \$9,999.00; (General Fund Impact) as approved in FY23/24 and FY24/25 recommended budgets (70330 / 521107); approved as to form by County Counsel.

D. PUBLIC WORKS/ROAD DEPARTMENT

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Works and Cunningham Auto Group dba Susanville Ford CDJR for repairs made to Public Works heavy equipment fleet; not to exceed \$20,000.00; No General Fund Impact; approved as to form by County Counsel.

E. CLERK OF THE BOARD

- 1) Approve the Meeting Minutes for all meetings held in July 2024, as submitted.

F. COUNTY COUNSEL

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County and Linda Judge, Public Defender for LPS/Probate Conservatorships; effective July 1, 2024; not to exceed \$2,000.00 per month or \$24,000.00 per year; (General Fund Impact) as approved in (FY24/25) recommended budget (20320 / 525900); approved as to form by County Counsel.

G. BEHAVIORAL HEALTH

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Roundhouse Council, a community-based non-profit organization providing language and cultural activities and education and resource support to Native American youth, families, and elderly in Plumas County effective July 1, 2024; not to exceed \$95,000.00; (No General Fund Impact) Mental Health Services Act Funding, approved as to form by County Counsel.
- 2) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Plumas Unified School District to work in partnership to address the needs of students and their families by providing school-based mental health prevention and early intervention services. Effective July 1, 2024; not to exceed \$251,932.00; (No General Fund Impact) Mental Health Service Act Funds provide for this program; approved as to form by County Counsel.
- 3) Approve and authorize Chair to sign an agreement between Plumas County Behavioral Health and Butte County Department of Behavioral Health to allow out of county clients to enroll in a licensed Driving Under the Influence Program, and for Plumas County to implement a contract with the DUI Program Provider that the County is currently utilizing. Effective date of execution. (No General Fund Impact) MOU is non-financial; approved as to form by County Counsel.
- 4) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Butte County Department of Behavioral Health for hospital-based psychiatric inpatient services. Effective July 1, 2024 ; not to exceed \$50,000.00; (No General Fund Impact) Federal and State funding; approved as to form by County Counsel.

3. SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Beckwourth County Service Area, Quincy Lighting District; and Crescent Mills Lighting District.

A. ADJOURN AS THE BOARD OF SUPERVISORS

B. CONVENE AS WALKER RANCH COMMUNITY SERVICES DISTRICT GOVERNING BOARD

- 1) Consider Approval of a Supplemental Budget Request to Increase Special Department Expense (524400), Professional Services Expense (521900), and Utilities Expense (527800) Using Projected Fund Balance as of June 30, 2024 by a total of \$50,500.00. Attached is a completed "Budget Transfer" form signed by the Department's fiscal officer and the County Auditor. Discussion and possible action. **(Four/Fifths Vote)**

C. ADJOURN AS WALKER RANCH COMMUNITY SERVICES DISTRICT GOVERNING BOARD

D. RECONVENE AS THE BOARD OF SUPERVISORS

4. DEPARTMENTAL MATTERS

A. AGRICULTURE WEIGHTS & MEASURES - Willo Vieira

- 1) Approve budget amendment to the ARPA Broadband budget to allocate \$75,000 to the Office of the Agricultural Commissioner / Sealer of Weights and Measures for the fixed asset purchase of Crane and Modified Body; no General Fund impact; discussion and possible action. **Roll Call Vote**
- 2) Approve and authorize Chair to sign an agreement between Plumas County Agriculture Weights And Measures and Enoven Truck Body + Equipment for the fixed asset purchase of Crane and Modified Body; total not to exceed \$74,301.73; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Four/Fifths roll call vote**

B. LIBRARY - Dora Mitchell

- 1) Approve and authorize supplemental budget transfer(s) of \$143,554.40 from FY23/24 Vehicle 541500 to FY 24/25 Vehicle 541500 to pay final invoice for Bookmobile vehicle purchase; approved by Auditor/Controller; discussion and possible action. **Four/Fifths roll call vote**
- 2) Approve and authorize supplemental budget transfer(s) of \$7,668.60 from Vehicle (20670/541500) to Office Supplies (20670/521800) in the amount of \$69.13, Computer (20670/529500) in the amount of \$3,999.47, and Professional Services (20670/521900) in the amount of \$3,600, for the purchase of supplies and services for the bookmobile; approved by Auditor/Controller; discussion and possible action. **Four/Fifths roll call vote**
- 3) Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County and Sierra County to update invoice format; (No General Fund Impact) no cost to Plumas County; approved as to form by County Counsel; discussion and possible action.
- 4) Approve and authorize Library to recruit and fill one extra-help Greenville Branch Library Aide; (No General Fund Impact) (funds are already budgeted in Other Wages for FY24/25); discussion and possible action.
- 5) Approve and authorize Chair to sign a Lease Agreement between Shepard Kest Porter and Cheri Prior and the Plumas County Library Department for parking the Library Bookmobile at The Spot located at 136 Crescent Street, Greenville, CA on an as needed basis to conduct Library business; approved as to form by County Counsel, and approve the Grand Opening of the Plumas County Library Bookmobile at The Spot in Greenville on August 13, 2024; discussion and possible action.

C. PUBLIC WORKS/ROAD - Rob Thorman

- 1) **11:00 AM - PUBLIC HEARING:** Introduce and waive first reading of an **ORDINANCE** of the County of Plumas, State of California AMENDING ARTICLE 7, CHAPTER 3 OF TITLE 4 OF THE PLUMAS COUNTY CODE regarding various Plumas County Speed Zones; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

D. SHERIFF'S OFFICE - Todd Johns

- 1) Adopt **RESOLUTION** of the Board of Supervisors of the County of Plumas calling for the placement of a 3/4% Special Tax Measure on the ballot of the November 5, 2024, election to adopt a transactions and use tax, and requesting that it be consolidated with the Statewide General Election to be held on November 5, 2024; approved as to form by County Counsel; discussion and possible action. **Roll Call Vote.**
- 2) Approve and authorize the Federal Annual Equitable Sharing Agreement and Certification report to the U.S. Department of Justice and U.S. Department of the Treasury for the asset forfeiture fund and authorize prepare to submit electronically; discussion and possible action.

E. HUMAN RESOURCES - Debra Lucero

- 1) Adopt **RESOLUTION** suspending the Annual Salary Adjustment for the Board of Supervisors for the 2024-2025 Fiscal Year; approved as to form by County Counsel; discussion and possible action. **Roll call vote**
- 2) Approve and authorize Human Resources Department to recruit and fill, funded and allocated, one (1.0) FTE Human Resources Payroll Specialist I/II due to retirement effective November 1, 2024; (General Fund Impact) as approved in FY24/25 recommended budget; discussion and possible action.

F. TREASURER-TAX COLLECTOR - Julie White

- 1) Approve and Authorize the Sierra Valley Groundwater Management District to withdraw District funds from the County Treasury Pool, approximately \$251,000.00 and approve a mutually acceptable date of withdrawal of August 6, 2024; (No General Fund Impact) discussion and possible action.

G. SOLID WASTE - Rob Thorman

- 1) Consider Approval of a Supplemental Budget Request to increase Professional Services Expense (521900), Administration Expense (527900), and Transfer Out Expense (580000) using projected savings in a fixed asset account (548211) by a total of \$56,000.00. Discussion and possible action. **(Four/Fifths Vote)**

H. SOCIAL SERVICES - Debbie Wingate

- 1) Approve and authorize Office of Public Guardian to recruit and fill, funded and allocated, vacant .50 FTE Deputy Public Guardian; (General Fund Impact) as approved in FY 24/25 recommended budget; discussion and possible action.

I. PLANNING - Tracey Ferguson

- 1) Review and adopt Community Development Block Grant (CDBG) 2021 Dixie Fire Recovery For-Profit Business Economic Development Grant Guidelines; discussion and possible action.

J. COUNTY COUNSEL – Josh Brechtel

- 1) Approve and authorize Chair to sign a Lease agreement between The County of Plumas and The Plumas County Museum Association for the Lease of Lawry House located at 60 Bradley Street, Quincy, CA; effective August 6, 2024, and shall expire on August 5, 2044; approved as to form by County Counsel; discussion and possible action.

5. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

A. County Administrative Officer's Report

- B. Approve and authorize supplemental budget transfers for a total of \$428,000 from fund balance of fund 0026 LATCF (one-time funds) to CAO Professional Services (2003052-521900) to cover allocated but, un-budgeted CLA costs; \$49,312.15 is for FY23 and 378,687.85 is for FY24; approved by Auditor/Controller; discussion and possible action. **Four/Fifths roll call vote**
- C. Approve and authorize Chair to sign an agreement between Plumas County CAO Administration and Clifton Larson & Allen LLC; effective August 6, 2024; not to exceed \$150,000; (General Fund Impact) as approved in (FY24/25) recommended budget (2003052 / 521900); approved as to form by County Counsel; discussion and possible action.
- D. Approve and authorize supplemental budget transfer of \$277,787.00 from Fund Balance to 2003052/521900 CAO Professional Services to correct the non-transfer of Fund Balance to CAO Professional Services on February 20, 2024, when the Board appropriated the OPENGOV contract; approved by Auditor/Controller; discussion and possible action. **Four/Fifths roll call vote**

6. BOARD OF SUPERVISORS

- A. Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on September 10, 2024; discussion and possible action.

B. APPOINTMENTS

- 1) Appoint Courtney Schrammel and Melissa Smith for membership to a two-year term on the First 5 Plumas County Children & Families Commission; discussion and possible action.

C. CORRESPONDENCE

D. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee appointment or employment - Public Works Director
- B. Personnel: Public Employee Performance Evaluation - Planning Director
- C. Personnel: Public Employee Performance Evaluation - Risk Manager/OES (Board Only)
- D. Personnel: Public Employee Employment - Interim County Counsel
- E. Personnel: Public Employee Employment - Deputy County Counsel
- F. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) and (e)(2) of Government Code Section 54956.9 (1 case)

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

8. ADJOURNMENT

Adjourned meeting to Tuesday, August 13, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California