



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Chair, 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING
MAY 7, 2024 TO BE HELD AT 10:00 AM
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. UPDATES AND REPORTS

A. DISASTER RECOVERY OPERATIONS

Report and update Dixie Fire Recovery efforts; receive report and discussion

B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT

Report and update on Dixie Fire Business and Economic Recovery efforts.

C. DIXIE FIRE COLLABORATIVE

Report, update, and discussion on Dixie Fire Collaborative efforts

D. US FOREST SERVICE

Report and update.

E. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamation, Tyler/Munis software migration and efforts.

F. COUNTY TREASURER'S REPORT

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

G. FINANCIAL/AUDIT REPORT

Report from County Departments regarding the County's Financial and audit status.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. PUBLIC HEALTH AGENCY

- 1) Approve and authorize Chair to sign an agreement between Plumas County Public Health Agency and Mark Satterfield, M.D. to perform the duties of a County Health Officer/Medical Director for the Public Health Agency; effective July 1, 2024; not to exceed \$90,000.00; (No General Fund Impact) (various funding including HIV, IZ, Health Fees) approved as to form by County Counsel.
- 2) Approve and authorize Public Health Agency to recruit and fill, funded and allocated, vacant (1) FTE Office Supervisor position; due to resignation (No General Fund Impact) in FY23/24 budget.
- 3) Approve and authorize Chair to sign an agreement between Plumas County Public Health Agency and Les Hall to provide various services to Public Health related to the Medi-Cal Administrative Activities (MAA) Program; effective July 1, 2024; not to exceed \$75,000.00; (No General Fund Impact) (MAA) approved as to form by County Counsel.
- 4) Approve and authorize Chair to sign an agreement between Plumas County Public Health Agency and Erin Barnes, M.D. to perform duties of a Deputy County Health Officer; effective July 1, 2024; not to exceed \$11,250.00; (No General Fund Impact) (FOPH) approved as to form by County Counsel.
- 5) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Health Agency and David Asmuth, M.D. to provide services related to the Ryan White Part C Program; effective April 1, 2024; not to exceed \$5,000.00; (No General Fund Impact) (RW Part C) approved as to form by County Counsel.
- 6) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Health Agency and Michael Staszal, D.O., P.A. to provide services related to the Ryan White Part C Program; effective April 1, 2024; not to exceed \$22,500.00; (No General Fund Impact) (RW Part C) approved as to form by County Counsel.
- 7) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Health Agency and Redding Critical Care Medical Group to provide services related to the Ryan White Part C Program; effective April 1, 2024; not to exceed \$7,200.00; (No General Fund Impact) (RW Part C) approved as to form by County Counsel.

B. ENVIRONMENTAL HEALTH DEPARTMENT

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Department of Environmental Health and Tait Environmental Services, Inc. to create a commodity flow study of the hazardous materials that flow through Plumas County; effective April 16, 2024, through July 15, 2024; not to exceed \$32,780.00; (No General Fund Impact) funds paid for by CalOES; approved as to form by County Counsel.

C. FAIRGROUNDS

- 1) Approve and authorize Fair Department to dispose of 4 (four) junk vehicles at the Fairgrounds; No General Fund Impact
- 2) Approve and authorize Fair Department to recruit and fill 10 extra-help positions; No General Fund Impact; approve exemption of the 30-day, 29-hour work week limit for Seasonal Extra Help during Fair time and adjacent months.

D. BEHAVIORAL HEALTH

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Plumas Unified School District to provide specialty mental health services to Medi-Cal eligible school-year-age children and youth; effective July 1, 2023; Medi-Cal reimbursable program; (No General Fund Impact) approved as to form by County Counsel.
- 2) Approve and authorize the Chair to sign an agreement between Plumas County Behavioral Health and Willow Glen Care Center; a rehabilitation facility effective July 1, 2024; not to exceed \$450,000.00; (No General Fund Impact) a combination of state and federal funds; approved as to form by County Counsel.
- 3) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Partnership HealthPlan of California; to ensure that members receive mental health services in a coordinated manner and to provide a process to continuously evaluate the quality of care coordination; effective as of the last date of signatures; (No General Fund Impact) a combination of state and federal funds; approved as to form by County Counsel.

E. ASSESSORS OFFICE

- 1) Approve and authorize Assessor's Office to recruit and fill 1 (one) extra-help position; due to resignation; not to exceed 29-hours per week; (No General Fund Impact) as approved in FY 23/24 budget.

F. CLERK OF THE BOARD OF SUPERVISORS

- 1) Approve the Meeting Minutes for all meetings held in April 2024; as submitted.

G. PUBLIC WORKS/ROAD

- 1) Authorization for the Public Works/Road Department to fill the vacancy of One (1) FTE Road Maintenance Worker position in the Graeagle Maintenance District; due to resignation; No General Fund impact.
- 2) Approve and authorize Chair to sign Professional Services Agreement for "On-call Civil Engineering Services for Transportation Improvement Projects" between Plumas County Public Works and MGE Engineering, Inc.; No General Fund Impact; approved as to form by County Counsel.

H. SHERIFF'S OFFICE

- 1) Approve and authorize Sheriff's Office to recruit and fill, funded and allocated 2 (two) extra-help positions; not to exceed 29-hours per week; (No General Fund Impact) approved in FY 23/24 budget.
- 2) Approve and authorize Sheriff's Office to pay Plumas Sierra Rural Electric Cooperative, Invoice #201662, a non-contract invoice in the amount of \$3,500.00 ; (No General Fund Impact); discussion and possible action.
- 3) Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Crossroads Software Inc; effective April 15th, 2024 ; not to exceed \$40,000.00 ; (No General Fund Impact) Grant Funded; approved as to form by County Counsel.

I. HUMAN RESOURCES

- 1) Approve and authorize Human Resources Department to recruit and fill one (1) extra-help position; not to exceed 29-hours per week, 1560-hours per reporting year Nov-Oct; (General Fund Impact) as requested in FY24/25 budget.

J. SOCIAL SERVICES

- 1) Approve and authorize Chair to sign an agreement between Plumas County Department of Social Services and April Bay, Ph.D. for psychological evaluations of parents who are in the Child Welfare system. The maximum compensation available for the current term is not to exceed \$30,000; . Funding for this expense comes from the Department's allocation of 2011 Realignment for Children's Protective Services. There is no impact to the County General Fund; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign an agreement between Plumas County department of Social Services and Les Schwab – Curran Tire Center for vehicle maintenance and repair for FY 2024-2025. Agreement not to exceed \$20,000; No General Fund Impact State and Federal Funding; approved as to form by County Counsel.

K. SOLID WASTE

- 1) Approve and authorize Chair of the Board to sign amendment No. 1 to Agreement between Plumas County Public Works and Feather River Disposal, amending the definition of 'Operating Ratio'; No General Fund Impact; approved as to form by County Counsel; discussion and possible action.

3. SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Beckwourth County Service Area, Quincy Lighting District; and Crescent Mills Lighting District.

A. ADJOURN AS THE BOARD OF SUPERVISORS

B. CONVENE AS THE BECKWOURTH COUNTY SERVICE AREA

- 1) Approve and authorize Chair to sign an agreement between Beckwourth CSA and NCE; effective May 7, 2024; not to exceed \$39,344; No General Fund Impact; approved as to form by County Counsel; discussion and possible action.

C. ADJOURN AS THE BECKWOURTH COUNTY SERVICE AREA GOVERNING BOARD

D. RECONVENE AS THE BOARD OF SUPERVISORS

4. DEPARTMENTAL MATTERS

A. COUNTY COUNSEL - Josh Brechtel

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County and Liebert Cassidy Whitmore, PC (LCW) to provide consulting, representational and legal services pertaining to CPRA responses; effective January 1, 2024; not to exceed \$50,000; (General Fund Impact) this is a unbudgeted item; approved as to form by County Counsel. **Four/Fifths Roll call vote**

B. AUDITOR-CONTROLLER - Martee Nieman

- 1) **TIME CERTAIN 11:00 A.M.** Review and approve the Fiscal Year ending June 30, 2022, audits from Smith and Newell, CPA; discussion and possible action.
- 2) Approve and authorize Chair to sign an agreement between Plumas County Auditor Controller and Smith & Newell CPA; effective May 7, 2024; not to exceed \$77,600.00; (General Fund Impact) approved as to form by County Counsel; this is for the FY 22/23 Audit.

C. BEHAVIORAL HEALTH - Sharon Sousa

- 1) Approve and authorize Plumas County Behavioral Health to pay Susanville Motors a non-contract invoice in the amount of \$4,813.96 Department Services Technician delivered department's 2016 Ford Explorer to the Ford dealership for a recall notice. Other major mechanical issues were discovered (No General Fund Impact). A combination of federal and state funds will cover this expense; discussion and possible action.

D. SHERIFF'S OFFICE - Todd Johns

- 1) Consider request to appropriate \$40,000.00 from the General Fund Contingency (2098052 / 528400) for Jail Electric Charges (7038052 / 527802); discussion and possible action. **Four/Fifths roll call vote**
- 2) Approve and authorize the Sheriff to proceed with a fixed asset purchase of 2 new electric dirt bikes using Off Highway Vehicle (OHV) grant funds from department 70384, account 545700; total not to exceed \$11,500.00 dollars; No General Fund Impact; discussion and possible action. **Four/Fifths roll call vote.**
- 3) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and RSH INC, doing business as Curran Tire Center; effective April 1, 2024; not to exceed twenty thousand (\$20,000.00); (General Fund Impact) as approved in FY23/24 budget; approved as to form by County Counsel.
- 4) Approve and authorize the Sheriff to recruit and hire a Sheriff's Office Manager, 1 (one) FTE. This position has been approved and allocated in the FY 23/24 budget. General Fund Impact
- 5) Approve and authorize fixed asset budget transfer in the amount of \$32,300.00 for department 70331 AB443 Sheriff from service and supplies account for Equipment Maintenance Contract 70331 520907 to Vehicle fixed asset account 70331 545100. No general fund impact; discussion and possible action. **Four/fifths roll call vote.**

E. CODE ENFORCEMENT - Jennifer Langston

- 1) Letter addressing a public comment made during the April 2, 2024, Board of Supervisors meeting regarding the Bennetts Trailer Park, Park ID #32-0098-MP, located at 407 Bell Lane, Quincy, CA (APN# 117-031-003-000).

F. LIBRARY - Dora Mitchell

- 1) Adopt **RESOLUTION** to update the established county office hours for Plumas County Library; (General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote**

G. PUBLIC WORKS - Rob Thorman

- 1) Approve and authorize Chair to sign the Delegated Maintenance Agreement for the Lake Almanor Recreation Trail extension being constructed as part of the Caltrans State Route 89 Lake Almanor Rehabilitation Project; No General Fund Impact; approved as to form by County Counsel.

H. INFORMATION TECHNOLOGY - Gregory Ellingson

- 1) Approve and authorize Plumas County Information Technology to pay Four J's Development Tools, Inc. a non-contract invoice in the amount of \$8,118 for annual software maintenance and support (General Fund Impact) use of budget line item (2022052/520411); discussion and possible action.

I. PLANNING - Tracey Ferguson

- 1) **CONTINUED PUBLIC HEARING:** Adopt an **ORDINANCE** of the County of Plumas, State of California, first introduced on April 16, 2024, AMENDING PLUMAS COUNTY CODE TITLE 9 PLANNING AND ZONING, CHAPTER 2 ZONING, ARTICLE 2; ARTICLE 4; ARTICLE 5; ARTICLE 13, ARTICLE 14; ARTICLE 15; ARTICLE 16; ARTICLE 17; ARTICLE 18; ARTICLE 19; ARTICLE 20; ARTICLE 21; ARTICLE 22; ARTICLE 23; ARTICLE 25; ARTICLE 26; ARTICLE 30; ARTICLE 31; ARTICLE 33; ARTICLE 34; AND CHAPTER 2 ZONING ADDING ARTICLE 45; AND AMENDING CHAPTER 9 STATE RESPONSIBILITY AREA FIRE SAFE REGULATIONS, ARTICLE 4. No General Fund Impact. Approved as to form by County Counsel; discussion and possible action. **Roll call vote**

5. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

- A. County Administrative Officer's Report
- B. Training/Transition Overlap Policy

6. BOARD OF SUPERVISORS

- A. **TIME CERTAIN 11:00 A.M.** Receive presentation from Sierra Institute on chip procurement and fiscal viability of bio mass and Health & Human Services impact.
- B. Accept letter of Retirement from Neal Caiazzo, Social Services Director, effective June 1, 2024, and direct Human Resources to begin recruitment to fill the position; discussion and possible action.
- C. California State Controller's Office; discussion and possible action.
- D. Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on June 4, 2024; discussion and possible action.
- E. Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on July 9, 2024; discussion and possible action.
- F. Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on July 9, 2024; discussion and possible action.

G. APPOINTMENTS

- 1) Appoint Nick Collin to Facilities Director effective April 22, 2024, as recommended; discussion and possible action; **Roll Call Vote**

H. CORRESPONDENCE

I. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with real property negotiator, regarding courthouse facilities: Greenville Sub Station, 115 Crescent St., APN 110120047000; Chester Complex, 251 E. Willow, APN 100062002000; Portola Court Building, 151 Nevada St., APN 126131001000

- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- C. Public Employee Wage Negotiation - Instruction and direction to bargaining representative on employee salaries, discussion of funds and funding priorities.
- D. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d) (1) of Government Code §54956.9 (2 cases)
- E. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9 (1 case)
- F. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) and (e)(2) of Government Code Section 54956.9 (2 cases)

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

8. ADJOURNMENT

Adjourned meeting to Tuesday, May 14, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California