



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Chair, 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING
APRIL 2, 2024 TO BE HELD AT 10:00 AM
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. UPDATES AND REPORTS

A. DISASTER RECOVERY OPERATIONS

Report and update Dixie Fire Recovery efforts; receive report and discussion

B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT

Report and update on Dixie Fire Business and Economic Recovery efforts.

C. DIXIE FIRE COLLABORATIVE

Report, update, and discussion on Dixie Fire Collaborative efforts

D. US FOREST SERVICE

Report and update.

E. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamation, Tyler/Munis software migration and efforts.

F. COUNTY TREASURER'S REPORT

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

G. FINANCIAL/AUDIT REPORT

Report from County Departments regarding the County's Financial and audit status.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. COUNTY CLERK RECORDER/REGISTRAR OF VOTERS

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Elections and Pro Document Solutions, Inc.; effective December 31, 2023; not to exceed \$100,000 (General Fund Impact) as approved in FY2023-2024 budget; approved as to form by County Counsel.

B. CLERK OF THE BOARD OF SUPERVISORS

- 1) Approve all meeting minutes for March 2024, as submitted

C. AGRICULTURE WEIGHTS & MEASURES

- 1) Approve and authorize Agricultural Weights & Measures - Employee #10147 to switch to a four-day work week, pursuant to section 3.09 of the General Unit's MOU; effective 04/02/24

D. BEHAVIORAL HEALTH

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Pitney-Bowes for equipment and postage for confidential correspondence, effective May 1, 2024, not to exceed \$5,000; (No General Fund Impact) a combination of federal and state funds; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health and Plumas County Public Health Agency for the Drug and Alcohol Youth Prevention program; effective July 1, 2023; not to exceed \$110,078.00; (No General Fund Impact) state and federal funds; approved as to form by County Counsel.
- 3) Approve and authorize Behavioral Health to recruit and fill, funded and allocated, vacant two (2.0) FTE Behavioral Health Site Coordinator positions, due to promotion and resignation; (No General Fund Impact) as approved in FY23/24 budget.

E. PUBLIC WORKS/ROAD DEPARTMENT

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Works and RSH, Inc., dba Curran Tire Center Company for tire repair services as needed.; effective April 1, 2024; not to exceed \$27,000.00; (No General Fund Impact) approved as to form by County Counsel.
- 2) Authorization for the Department of Public Works to recruit and fill Extra-Help Summer workers throughout its maintenance districts in excess of 29 hours per week; funded via Road budget.

F. PLANNING

- 1) Amendment to Board of Supervisors approval on March 12, 2024, for a refund to Indian Valley Butchers, LLC for a portion of the application fee of a withdrawn Special Use Permit revised to \$258.00.

G. HUMAN RESOURCES

- 1) Approve and authorize Human Resources Department to recruit and fill, funded and allocated, vacant **one (1.0)** FTE Human Resources Technician I, II, III; **due to resignation** (No General Fund Impact) in FY23/24 budget.
- 2) Request for Employee # 101629 to work more than 29 hours per week, pursuant to Resolution No. 14-7975; effective April 2, 2024, to allow for adequate department coverage while Human Resources recruits and fills their Human Resources Technician I/II/III.

3. SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Beckwourth County Service Area, Quincy Lighting District; and Crescent Mills Lighting District.

A. ADJOURN AS THE BOARD OF SUPERVISORS

B. CONVENE AS THE BECKWOURTH COUNTY SERVICE AREA

- 1) Approve and authorize Beckwourth CSA to pay Plumas Sanitation a non-contract invoice in the amount of \$3,540 for pumping the wet well to prevent over-flow due to pumping failure. No General Fund Impact; funded by sewer fees paid for by BCSA residents; discussion and possible action

C. ADJOURN AS THE BECKWOURTH COUNTY SERVICE AREA GOVERNING BOARD

D. CONVENE AS WALKER RANCH COMMUNITY SERVICES DISTRICT GOVERNING BOARD

- 1) Approve and authorize Chair to sign an agreement between Walker Ranch CSD and Vestra Resources, Inc.; effective March 1, 2024; not to exceed \$12,743.50; No General Fund Impact; funded via fees paid for by WRCSD residents; approved as to form by County Counsel; discussion and possible action.

E. ADJOURN AS WALKER RANCH COMMUNITY SERVICES DISTRICT GOVERNING BOARD

F. RECONVENE AS THE BOARD OF SUPERVISORS

4. DEPARTMENTAL MATTERS

A. PUBLIC HEALTH AGENCY - Nicole Reinert

- 1) Adopt **RESOLUTION** to approve and accept grant agreement number 23-10974 awarded by the California Department of Public Health in the amount of \$870,320.00 beginning on April 1, 2024, and ending on March 31, 2029, and authorize the Director of Public Health Agency to sign; (No General Fund Impact) approved as to form by County Counsel; **Roll call vote**
- 2) Adopt **RESOLUTION** to approve contract for services agreement number 05579-AR67832 between Public Health Institute and Plumas County Public Health Agency in the amount of \$40,000.00 and authorize the Director of Public Health to sign; (No General Fund Impact) approved as to form by County Counsel. **Roll call vote**
- 3) Approve a supplemental budget increase for the Public Health Agency budget unit 70566 for \$55,024.00 because of receiving carryover funds unspent in FY22/23.
- 4) Approve a supplemental budget increase for the Public Health Agency budget unit 70561 for \$45,196.58 because of receiving carryover funds unspent in FY22/23.

B. BEHAVIORAL HEALTH - Sharon Sousa

- 1) Adopt **RESOLUTION** to authorize Behavioral Health Director to apply for and sign the Medicare Provider Application and submit any documentation related to become a Medicare provider; (No General Fund Impact) federally funded; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

C. SHERIFF - Todd Johns

- 1) Adopt **RESOLUTION** Authorizing the Sheriff to execute an agreement with the Department of Justice (DOJ); providing Live Scan - fingerprint services; (No General Fund Impact) approved as to form by County Counsel. **Roll call vote**

D. INFORMATION TECHNOLOGY - Gregory Ellingson

- 1) Approve and authorize Chair to sign an agreement between Plumas County Information Technology and Cloudpermit, Inc.; effective 04/02/2024; not to exceed \$76,000 over three years; (General Fund Impact) as approved in FY23/24 I.T. budget; approved as to form by County Counsel.

E. PUBLIC WORKS/ROAD DEPARTMENT - John Mannle

- 1) Consideration of a Request for the Board of Supervisors to Vacate (Abandon) a portion of the cul-de-sac along Sherman Rd, Chester, CA. All documents and procedures relating to this vacation have been reviewed and approved as to form by County Counsel; No General Fund impact.
- 2) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Works and Cashman Equipment Company, LLC, dba Empire Southwest, a wholly owned subsidiary of the Whiteman Family Corp Company, who will provide heavy equipment and vehicle repair as needed upon request; effective January 1, 2024; not to exceed \$200,000.00; (No General Fund Impact) funded via service contract

F. SOLID WASTE - Sean Graham

- 1) Approve and authorize Chair to sign letter of support for Assembly Bill 2902 which would indefinitely extend Plumas County's rural exempt status as well as provide other important flexibility for other aspects of SB 1383 implementation. The draft letter has been reviewed and approved as to form by County Counsel. No General Fund impact.

G. PLANNING - Tracey Ferguson

- 1) Approve the Supplemental Budget increasing Account 44027 (State Grant) by \$59,276.57; Account 44028 (State Grant Revenue) by \$19,767.29; Account 52190 (Professional Services) by \$65,624.17; and Account 58000 (Transfer Out) by \$13,419.69; approved by County Auditor/Controller; No General Fund Impact; discussion and possible action. **Four/Fifths roll call vote**
- 2) Approve the Supplemental Budget increasing Account 44027 (State Grant) by \$46,700.36; Account 52190 (Professional Services) by \$43,039.50; and Account 58000 (Transfer Out) by \$3,660.86 for FY 2022/23; approved by County Auditor/Controller; No General Fund Impact; discussion and possible action. **Four/Fifths roll call vote**
- 3) Approve the Homeless Housing, Assistance and Prevention Program (HHAP), Round 5 Joint Application and Regional Coordination Memorandum of Understanding (MOU) between the County of Del Norte, the County of Lassen, the County of Modoc, the County of Plumas, the County of Shasta, the County of Sierra, the County of Siskiyou, the NorCal Continuum of Care, and the City of Redding (as the Administrative Entity for the NorCal Continuum of Care; approved as to form by County Counsel; No General Fund Impact; discussion and possible action.

5. COUNTY ADMINISTRATIVE OFFICE

- A. County Administrative Officer's Report

6. BOARD OF SUPERVISORS

- A. California State Controller's Office Discussion
- B. Appointments
 - 1) Appoint Selena Jayo to the Feather River Resource Conservation District; discussion and possible action.
- C. Correspondence
- D. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. **Time Certain 1:00 p.m.** Personnel: Public employee appointment or employment - Facilities Director
- B. Conference with Risk Manager: Quarterly Risk Control Program Status Report.
- C. Public Employee Wage Negotiation - Instruction and direction to bargaining representative on employee salaries, discussion of funds and funding priorities.
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- E. Conference with Legal Counsel: Existing litigation – Tiffany Wagner, Plaintiff, v. County of Plumas, et al., Defendants, United States District Court, Eastern District of California, Case No. 2:18-cv-03105-KMJ-DMC
- F. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) and (e)(1) of Government Code Section 54956.9
- G. Conference with Legal Counsel: Claim against the County filed by Timothy Walker, received March 25, 2024.
- H. Conference with Legal Counsel: Existing Litigation - Justin Alexander Dew and Jam Daffodil Yu, Plaintiffs v. Department of Transportation (CALTRANS), County of Plumas, State of California, Robert B. Collette, and DOES 1 through 50, inclusive, Defendants; Superior Court of California, County of Plumas, Case No. CV23-00264

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

8. ADJOURNMENT

Adjourned meeting to Tuesday, April 9, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California