



**Plumas County Community Corrections Partnership
AB109 Public Safety Re-Alignment**

**Chief Probation Officer – Keevin Allred
Superior Court Judge Janet Hilde - Designee Deborah Norrie
District Attorney - David Hollister
Sheriff - Todd Johns
Public Defender – Craig Osborne
Behavioral Health Director – Sharon Sousa**

**MINUTES FOR REGULAR COMMUNITY CORRECTIONS PARTNERSHIP MEETING
HELD ON WEDNESDAY FEBRUARY 21, 2024
AT 2:00 P.M. IN THE BOARD OF SUPERVISORS ROOM 308,
PLUMAS COUNTY COURTHOUSE, QUINCY, CALIFORNIA
www.countyofplumas.com
CONFERENCE PHONE NO. (530) 283-6585**



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact committee secretary at (530) 283-6200. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it live online.

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Committee's jurisdiction, regardless of whether the matter is on the agenda for the Committee consideration or action. Comments will be entered into the administrative record of the meeting.

Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using email address KeevinAllred@countyofplumas.com.

2:00 P.M. CALL TO ORDER/ROLL CALL

PRESENT: David Hollister, Keevin Allred, Deborah Norrie, Craig Osborne

ABSENT: Todd Johns, Sharon Sousa.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

NONE.

PUBLIC COMMENT OPPORTUNITY

Members of the public are welcome to address the CCP on items not listed on the agenda, but within the jurisdiction of the CCP. The CCP is prohibited by law from taking action on matters not on the agenda. Individuals wishing to address the CCP under Public Expression are welcome to do so via email at keevinallred@countyofplumas.com. All correspondence received by 8:00 A.M. the day of the meeting will be attached to the item.

NO PUBLIC COMMENT.

INFORMATIONAL ANNOUNCEMENTS BY CCP EXECUTIVE MEMBERS

Brief announcements by, or brief reports on their activities.

NO INFORMATIONAL ANNOUNCEMENTS.

ACTION AGENDA

1. EXECUTIVE COMMITTEE

- A. Approve minutes from November 15, 2023; discussion and possible action
a. Attachment(s): Minutes from November 15, 2023.

MOTION: Approve minutes from 11/15/23. **MOVED BY:** David Hollister **SECOND:** Deborah Norrie

AYES: David Hollister, Deborah Norrie, Keevin Allred, Craig Osborne

NOES: None.

ABSTAIN: Todd Johns, Sharon Sousa (Not present)

MOTION PASSES.

- B. Identify and appoint CCP committee member (non-executive) to following vacant position; update; discussion and possible action.
a. Vacant position description:
i. A representative from a community-based organization with experience in successfully providing rehabilitative services to persons who have been convicted of a criminal offense; formerly Scott McCallum
Chief Allred reminds folks that PCIRC's Scott McCallum formerly held the seat. Chief Allred also mentions that he was unaware that the Sierra Mountain Messenger was Plumas County's official means of posting vacancy notices, and that on February 8th, the notice was posted on the County website and the Probation Department website, noting that the notice was not posted on the Plumas Sun. The notice will be posted in the Sierra Mountain Messenger and will be run until February 28th, 2024. PCIRC has applied for the position. The received applications will be ready for review by the next meeting.
- C. Budget update; discussion
a. Implementation grant
b. Base and Growth update

Chief Allred calls upon the Probation Department Fiscal Officer, Miguel Herrera, to assist with the presentation. Mr. Herrera outlines the current forecast for the upcoming fiscal year, noting that growth received in Fiscal Year 2023-2024 was considerably lower than the previous two years, landing around the amount similar to fiscal year 2018-2019. The Chief Probation Officers of California association provided a letter on January 10th, 2024, which outlines a potential cut in funding at the state level for CCP Implementation planning, a loss of \$100,000.00 annually to the CCP budget. Base rate is estimated to remain near \$1,000,000.00 for the county.

SB678 update: Funding was frozen to the county's highest award amount for several years but will return to the funding formula used before the onset of the pandemic. Probation is slated to receive \$200,000.00 this year, rather than its highest annual award of \$442,681.00. Reserves in SB678 are healthy, so Probation will be able to manage.

District Attorney David Hollister requests information on the fund balance burn rate for Fiscal Year 2023-2024. Reserves for CCP started the fiscal year at approximately \$800,000.00, and are estimated to fall to approximately \$647,000.00, assuming 100% of the awarded funds are spent in the fiscal year, a burn of approximately \$127,000.00.

Chief Allred mentions that updated information should be provided sometime in March for the upcoming fiscal year.

- D. Review the Quarter 1 and Quarter 2 expenditure reports: discussion and possible action.
 - a. Attachment(s): Quarter 1 and Quarter 2 expenditure reports.

Chief Allred mentions there is a summary of the expenditures preceding the expenditure reports, per quarter, and mentions that Kyle Hardee, Administrative Services Officer of Behavioral Health, is here to answer questions over the phone. Deborah Norrie comments on the 2nd quarter Behavioral Health Expenditure Report, noting that it says "provider invoices expensed to wrong department", and whether an updated estimate will be provided. Mr. Hardee says there is no estimate at this time, stating the contractor had not broken out the invoiced costs individually, and reached out for a correction. He has not heard back at this time.

David Hollister mentions that the Last Days hearing begins at 3PM, so he and Craig Osborne may need to leave in short order.

MOTION: Approve 2023-2024 Quarter 1 and Quarter 2 Expenditure Reports. **MOVED BY:** Deborah Norrie

SECOND: David Hollister

AYES: David Hollister, Deborah Norrie, Keevin Allred, Craig Osborne

NOES: None.

ABSTAIN: Todd Johns, Sharon Sousa (Not present)

MOTION PASSES.

- E. Request for Proposal (RFP) Application and Process for FY24-25; discussion and possible action.

- a. Attachment(s): RFP Application Template and Newspaper Ad

Proposed release date of April 1, 2024, due date May 10, 2024, EOB, opening of applications Monday, May 13, 2024, following submission cutoff, at Probation. To be reviewed by committee on May 15, 2024. Request approval for ad, template, and submission timeframe.

Chief Allred explains that this timeframe is similar to the one that was taken last year, and that the proposal and ad should be contained within the provided packets. No changes aside from dates. While there were hangups and a second round needed in the previous fiscal year, Chief Allred wishes to see the process done in a timely fashion.

MOTION: Approve the Ad, RFP template, and timeline for submission in Fiscal Year 2024-2025. **MOVED BY:**

Craig Osborne **SECOND:** Deborah Norrie

AYES: David Hollister, Deborah Norrie, Keevin Allred, Craig Osborne

NOES: None.

ABSTAIN: Todd Johns, Sharon Sousa (Not present)

MOTION PASSES.

Chief Allred states he has a conflict on March 20th, 2024, and provides alternate days of March 13th, March 27th, or a postponement until April. There is a unanimous decision to move the meeting until March 13th, 2024, at 2PM.

**ADJOURN MEETING TO MARCH 13, 2024 AT 2:00 P.M., IN THE BOARD OF SUPERVISORS ROOM 308,
PLUMAS COUNTY COURTHOUSE, QUINCY, CA**