



Community Corrections Partnership

Chief Probation Officer – Keevin Allred
Superior Court Judge Janet Hilde - Designee Deborah Norrie
District Attorney - David Hollister
Sheriff - Todd Johns
Public Defender - Craig Osborne
Behavioral Health Director Interim - Sharon Sousa

MEETING MINUTES

ADJOURNED REGULAR MEETING OF THE COMMUNITY CORRECTIONS PARTNERSHIP COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JULY 26, 2023

STANDING ORDERS

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks. The public may participate as follows:

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting.

Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

STANDING ORDERS

Public Comment Opportunity/Written Comment

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Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using email address KeevinAllred@countyofplumas.com.

2:00 P.M. CALL TO ORDER/ROLL CALL

Present: David Hollister, Todd Johns, Deborah Norrie, Keevin Allred, Sharon Sousa, Craig Osborne

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Community Corrections Partnership Executive Committee, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Executive Committee for consideration. However, California law prohibits the Executive Committee from taking action on any matter, which is not on the posted agenda unless it is determined to be an urgency item by the CCP Executive Committee. Any member of the public wishing to address the Executive Committee during the "Public Comment" period will be limited to a maximum of 3 minutes.

INFORMATIONAL ANNOUNCEMENTS BY CCP EXECUTIVE MEMBERS

Brief announcements by, or brief reports on their activities.

Keevin Allred - Our Deputy Probation Officer that is overseeing PRCS, Officer Rader, is departing. Officer Leathers will be handling PRCS moving forward.

ACTION AGENDA

1. EXECUTIVE COMMITTEE

- A. Review and approve meeting minutes from May 17, 2023; discussion and possible action
Chief Allred mentions that he does not consider this to be a special meeting of the Community Corrections Partnership, but rather a reschedule of the regular meeting, thus there should be no issues with approving minutes from prior meetings.

MOTION - Approve Minutes from May 17, 2023 - TODD JOHNS MOTIONS - CRAIG OSBORNE SECONDS.
TODD JOHNS, CRAIG OSBORNE, SHARON SOUSA, DEBORAH NORRIE, KEEVIN ALLRED - AYES
DAVID HOLLISTER - ABSTAINS
NO NOES
MOTION PASSES

ATTACHMENT(S): MINUTES FROM MAY 17, 2023

- B. Review and approval of submitted RFP Applications for FY23-24; discussion and possible action

Summary: June 15th all RFPs apps were opened, received one from the Sheriff's Office. To date, the RFPs received are from Probation, the District Attorney's Office, Behavioral Health, and the Sheriff's Office.

A summary of each Dept's expenses is provided, along with a CCP fund balance projection for FY23.24.

David Hollister requests information for projected revenue.

Miguel Herrera states that the preliminary base estimate from CSAC (California State Association of Counties) dated March 2023, \$1,053,026 base, \$100,000.00 in planning funds, and potential growth of \$1,004,878.00. Information was provided before May revise, impacts of that revision are unknown. 1 Million in growth is highly unusual, typically around \$90,000.00 for recent fiscal years. If the growth comes at that amount, revenue will be \$2,157,913.00. If a more status quo growth rate is recieved: \$1,243,026.00 in revenue.

David Hollister requests information about the CCP fund balance.

Miguel Herrera states sheet's estimates are a little dated, but the estimate was \$527,297.11, or 40% of a year's worth of reserve. Funds are likely to be returned in FY22.23, Q4 EXP reports are needed from Sheriff and Behavioral Health. Round figure is \$600,000.00-650,000.00, unsure of percentage.

David Hollister asks for the expenditure budget amount in Fiscal year 2023-2024.

Miguel Herrera mentions it is \$1,295,412.54.

Chief Allred mentions that if RFPs are approved as requested, and asks about where the reserves will land at the start of FY24-25.

Miguel Herrera states a final estimate would be around \$500,000.00, and there would not be much reliance on the reserve.

Sheriff Johns states that the executive committee is still aiming for about 20% of a year's worth of reserve.

Chief does have some concerns about funding down the line, and perhaps the funding shrinking from the state.

Sheriff Johns has a differing opinion, mentioning that California's governor is looking to implement plans that could move people out of prison, and that AB109 will likely grow as a result. Sheriff Johns mentions that is also just speculation.

Chief Allred hopes that the state will fund those aspirations, and mentions that the only change in Probation's ask was altering a DPO position from 20% to 10% of wages paid out of AB109, but that 10% change was rolled into drug testing funds, hoping to ramp up testing for ASP/Probation clients again soon.

Sheriff Johns mentions the biggest change in their RFP was an increase in medical expenses. Last year's funding didn't cover the expenses for AB109 inmates for the year.

Chief Allred mentions that fiscally things look okay in AB109, Probation relies heavily on SB678, and may be able to continue to lean on it next year, but beyond that an increase in AB109 ask may be necessary.

MOTION - APPROVE RFPS AS SUBMITTED FOR FY23.24 - CRAIG OSBORNE
MOTIONS - DAVID HOLLISTER SECONDS

CRAIG OSBORNE, DAVID HOLLISTER, TODD JOHNS, KEEVIN ALLRED AYES
NO NOES
DEBORAH NORRIE AND SHARON SOUSA ABSTAIN
MOTION PASSES

**ATTACHMENT(S): SECOND ROUND RFP APPLICATION RECEIVED FROM
THE SHERIFF'S OFFICE.**

**ADJOURN MEETING TO AUGUST 16, 2023 AT 2:00 P.M., IN THE BOARD OF SUPERVISORS ROOM 308,
PLUMAS COUNTY COURTHOUSE, QUINCY, CA**