



**Board of Supervisors**

Dwight Ceresola, Chair, 1st District  
Kevin Goss, 2nd District  
Thomas McGowan, 3rd District  
Greg Hagwood, Vice Chair, 4th District  
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING  
JULY 11, 2023 TO BE HELD AT 10:00 AM  
IN THE BOARD CHAMBERS LOCATED AT 520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

**AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## **Live Stream of Meeting**

Members of the public who wish to watch the meeting are encouraged to view it [LIVE ONLINE](#)

## **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

## **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

[Public@countyofplumas.com](mailto:Public@countyofplumas.com)

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. UPDATES AND REPORTS**

#### **A. DIXIE FIRE COLLABORATIVE**

Report, update, and discussion on Dixie Fire Collaborative efforts

#### **B. MUNIS HR/PAYROLL MODULE UPDATE**

Report and update on Pentamation, Tyler/Munis software migration and efforts.

### **2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**A. CLERK OF THE BOARD**

- 1) Approve the Meeting Minutes for all meetings held in June of 2023, as submitted.

**B. PUBLIC HEALTH AGENCY**

- 1) Approve and authorize the Chair to ratify and sign (2) two Agreements between Plumas County Public Health Agency and Great Northern Services; to provide services for the Ryan White PARTB and PARTC Programs for Fiscal Year 2023-2024; effective April 1, 2023; not to exceed amounts PARTB \$61,119.00 and PARTC \$27,750.00; no impact to the General Fund; approved as to form by County Counsel.
- 2) Approve and authorize the Chair to ratify and sign (2) two Agreements between Plumas County Public Health Agency and Rhonda Lee Brown, RN; to provide services for the Ryan White PARTB and PARTC Programs for Fiscal Year 2023-2024; effective April 1, 2023; not to exceed amounts PARTB \$9,124.00 and PARTC \$5,350.00; no impact to the General Fund; approved as to form by County Counsel.
- 3) Approve and authorize the Chair to sign the annual Certificates of Compliance for the County Veteran's Subvention Program and the Medi-Cal Cost Avoidance Program for FY23/24 from the Department of Veterans Affairs.
- 4) Approve and authorize the Chair to ratify and sign two (2) Memorandum of Understanding's between the First 5 Plumas County Children and Families Commission (First 5) and the Plumas County Public Health Agency (PCPHA); First 5 to provide funding to PCPHA for the Family First Home Visiting Program and Home Visiting Data Management; effective July 1, 2023; no impact to the General Fund; approved as to form by County Counsel

**C. PUBLIC WORKS**

- 1) Approve and authorize the Public Works/Road Department to recruit and fill; funded and allocated, 1.0 FTE Road Maintenance Worker I/II position in the Greenville Maintenance District.

**D. SOCIAL SERVICES DEPARTMENT**

- 1) Approve and authorize the Chair to ratify and sign an Agreement between the Department of Social Services and Evident Change for Internet Access to SafeMeasures®; effective July 1, 2023; not to exceed \$14,806.00 for a 2-year term (no general fund impact); approved as to form by County Counsel.

**E. PLANNING**

- 1) Approve and authorize Chair to sign letter to State Department of Housing & Community Development delegating designee authority to County Administrative Officer and Planning Director under CV2-3 Dragonfly Cafe (20-CDBG-CV2-3-00299) and Small Business Assistance (20-CDBG-CV2-3-00376) Grant Programs for County of Plumas as approved by Resolution No. 21-8629 and Resolution No. 22-8653.

**F. HUMAN RESOURCE DEPARTMENT**

- 1) Adopt **RESOLUTION** to adopt Plumas County Pay Schedule.

**3. DEPARTMENTAL MATTERS**

**A. PLUMAS COUNTY ELECTIONS** - Marcy DeMartile

- 1) Adopt **RESOLUTION** authorizing the Plumas County Clerk-Recorder/ Registrar of Voters to conduct a special tax Election on November 7, 2023 within the boundaries of the Prattville-Almanor Fire Protection District for emergency medical services, fire protection and prevention, and hazardous material response; discussion and possible action. **Roll call vote**
- 2) Adopt **RESOLUTION** authorizing the Plumas County Clerk-Recorder/ Registrar of Voters to conduct a special tax Election on November 7, 2023 within the boundaries of the Plumas Eureka

Community Services District for fire protection and emergency medical response services, including fire prevention and suppression, rescue and other services; discussion and possible action. **Roll call vote**

- 3) Adopt **RESOLUTION** authorizing the Plumas County Clerk-Recorder/ Registrar of Voters to conduct a special tax Election on November 7, 2023 within the boundaries of the Chester Public Utility District for fire and emergency medical services; discussion and possible action. **Roll call vote**

**B. PUBLIC HEALTH AGENCY - Dana Loomis**

- 1) Approve and authorize the Public Health Agency to schedule an employee(s) workweek to four ten-hour days or an alternative schedule(s), pursuant to the Plumas County Personnel Rules and clarifications. Upon Board authorization, and with the agreement of affected employee(s), employee(s) work a four-ten-hour-day work week or alternative schedules as presented. If authorized by the Board, a list of affected employees will be provided to the Auditor and Human Resources; discussion and possible action.

**C. SHERIFF - Todd Johns**

- 1) Approve and authorize the Sheriff to recruit and fill an Extra Help Animal Shelter Attendant position (no end date). To assist with consistently low staffing levels; discussion and possible action.

**D. DISTRICT ATTORNEY'S OFFICE - David Hollister**

- 1) Approve and authorize a Supplemental Budget Request in the amount of \$128,291 for the Alternative Sentencing Program for FY 2022-23; discussion and possible action. **Four/ fifts roll call vote**

**E. BEHAVIORAL HEALTH - Sharon Sousa**

- 1) Approve and authorize the Interim Director of Behavioral Health to accept the lowest bid of three solicited bids, \$105,147.75 from Quincy Auto Company for the purchase of three 2023 Honda CR-V All Wheel Drive. Behavioral Health is requesting to replace three vehicles lost in the Dixie Wildfire on August 4, 2021. Trindell Insurance Company will reimburse Behavioral Health once the purchase is made. The replacement estimate has been approved in the 2022/2023 budget. Requesting the Board of Supervisors authorize Sharon Sousa, the Interim Director of Behavioral Health, to sign the associated paperwork.

**F. RISK MANAGEMENT - Travis Goings**

- 1) Approve and adopt revised Injury and Illness Prevention Program (IIPP); Revised 4/26/23; approved as to form by County Counsel.

**G. PUBLIC WORKS - SOLID WASTE - John Mannle**

- 1) **10:00 AM - TIME CERTAIN PUBLIC HEARING:**  
Adopt a **RESOLUTION** establishing a revised fee schedule for collection and related solid waste services for Franchise Service Area No. 1 (Operated by Feather River Disposal); Approved as to form by County Counsel; discussion and possible action. **Roll call vote**
- 2) Adopt a **RESOLUTION** establishing a revised fee schedule for collection and related solid waste services for Franchise Area No. 2 (Operated by Intermountain Disposal), approved as to form by County Counsel; discussion and possible action. **Roll call vote**

**H. COUNTY COUNSEL - Gretchen Stuhr**

- 1) Adopt a **RESOLUTION** of the Board of Supervisors of the County of Plumas, State of California, calling and giving Notice of the Holding of a Special Election Consolidated with the Election on November 7, 2023 for the Submission of whether Formation of the Beckwourth Peak Protection District shall be approved, a Special Tax Levied and Board of Directors Elected for such District; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

**4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO**

- A. County Administrative Officer's Report for June 2023

**5. BOARD OF SUPERVISORS**

- A. Accept letter of resignation from Heidi White, Plumas Clerk of the Board, effective July 31, 2023, and direct Human Resources to begin recruitment to fill the position; discussion and possible action.
- B. Approve and authorize the Chair to sign a letter of supporting the application of United Way of Northern California (UWNC) - in partnership with Plumas Rural Services (PRS) -for assignment of the 2-1-1 dialing code in Plumas County; discussion and possible action.

**C. APPOINTMENTS**

- 1) Appoint James Willson, and re-appoint Dwight Ceresola, Rachelle Hine, Kendra Fredricksen and Neal Caiazzo to the First 5 Plumas County Children and Families Commission; for the 2023 - 2025 two year term as recommended; discussion and possible action.
- 2) Appoint Sara James as Interim County Counsel; discussion and possible action.

**D. CORRESPONDENCE**

**E. INFORMATIONAL ANNOUNCEMENTS**

Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:
1. Agricultural Commissioner
  2. Behavioral Health Director
  3. Building Services Director
  4. Chief Probation Officer
  5. Child Support Services Director
  6. County Administrative Officer
  7. County Counsel
  8. Environmental Health Director
  9. Facility Services Director
  10. Fair Manager
  11. Human Resources Director
  12. Information Technology Director
  13. Library Director
  14. Museum Director
  15. Planning Director
  16. Public Health Director
  17. Public Works Director
  18. Risk & Safety Manager
  19. Social Services Director
- B. **Time Certain 1:00 PM** - Public employee appointment or employment – Director of Behavioral Health
- C. Conference with real property negotiator, regarding courthouse facilities: Greenville Sub Station, 115 Crescent St., APN 110120047000; 204 Ann Street, Greenville, CA., APN 100-061-002; 120 Bidwell St., Greenville, CA., APN 110-062-008.

- D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**7. ADJOURNMENT**

Adjourn meeting to Tuesday, July 18, 2023, Board of Supervisors Room 308, Courthouse, Quincy, California