



Board of Supervisors

Dwight Ceresola, Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Vice Chair, 4th District
Jeff Engel, 5th District

MEETING MINUTES

ADJOURNED SPECIAL MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JUNE 30, 2023

STANDING ORDERS

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

Public@countyofplumas.com

CALL TO ORDER

Roll Call.

Present: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

PLEDGE OF ALLEGIANCE

Chair Ceresola led the Pledge of Allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

There were no additions or deletions noted.

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board and listed on this notice of special meeting may be addressed by the general public at the beginning of the agenda. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Chair Ceresola opened the floor to public comment. There was no public comment to be heard in attendance via zoom.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

There were no Department Head updates of reports provided.

ACTION AGENDA

1. UPDATES AND REPORTS

A. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamation, Tyler/Munis software migration and efforts.

Information Technology Director Greg Ellingson provided a brief update regarding the scheduled Munis trainings.

Nancy Selvage, the HR Director, provided an update regarding the issues with the imports and inputting process and the parallel tests being run between Munis and Pentamation.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent matters, as submitted.

Action: Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

A. PUBLIC WORKS

- 1) Approve and authorize the Chair to sign Amendment No. 1 to the Service Agreement between the Plumas County Public Works and Hunt & Sons, Inc., for fuel delivery to various Plumas County

Public Works Maintenance Yards; approved as to form by County Counsel.

3. DEPARTMENTAL MATTERS

A. AUDITOR - CONTROLLER - Martee Nieman (Graham)

- 1) Approve and authorize Supplemental Budget Transfer for various departments for the FY22/23; discussion and possible action. **Four/ fifths roll call vote**

Motion: Approve and authorize Supplemental Budget Transfer for various departments for FY22/23.

Action: Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

B. INFORMATION TECHNOLOGY - Greg Ellingson

- 1) Adopt **RESOLUTION** to amend fiscal year 2022-2023 job classification plan adding two new job classifications to information technology department #20220; discussion and possible action.

Roll call vote

Motion: Adopt [RESOLUTION No. 23-8819](#) to amend the fiscal year 2022-2023 job classification plan adding two new job classifications to information technology department #20220.

Action: Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

C. COUNTY ADMINISTRATIVE OFFICE - Debra Lucero

- 1) Adopt **RESOLUTION** authorizing the County Administrative Officer to apply for and receive \$40,000 of grant funds for automating residential solar permitting from The California Energy Commission's California Automated Permit Process (CalAPP) Program; discussion and possible action. **Roll call vote**

Motion: Adopt [RESOLUTION No. 23-8820](#) authorizing the County Administrative Officer to apply for and receive \$40,000 of grant funds for automating residential solar permitting from The California Energy Commission's California Automated Permit Process (CalAPP) Program.

Action: Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 2) Report and update on the FY 2023-2024 budget; discussion, possible action and/ or direction to staff.

The County Administrative Officer provided a brief report and handout ([attached](#))

- 3) Adopt **RESOLUTION** to adopt the Recommended Budget for Plumas County and the Dependent

Special Districts therein for Fiscal Year 2023-2024, in Accordance with Government Code §29064. **Roll call vote**

Motion: Adopt [RESOLUTION No. 23-8821](#) to adopt the Recommended Budget for Plumas County and the Dependent Special Districts therein for Fiscal Year 2023-2024, in Accordance with Government Code §29064.

Action: Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 4 Hagwood.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

4. BOARD OF SUPERVISORS

A. CORRESPONDENCE

Supervisor Goss received correspondence regarding Intermountain Disposal and Waste Management RRI, and rate increases. Correspondance regarding the Building Department, and permit matters.

Supervisor Hagwood received correspondence regarding the Courthouse proposal and Dame Shirley Plaza; the garbage collection rate increase; and 2 matters regarding late night noise and ordinances to address that.

Supervisor Engel received correspondence regarding rate increases for solid waste and Dame Shirley Park.

Supervisor McGowan received correspondence regarding Dame Shirley Plaza and the proposed location for the new Courthouse; the RRI and the rate increase for solid waste franchise contractors; consolidation matters; and the closing of the Feather River News website.

Supervisor Ceresola received correspondence regarding Dame Shirley, waste management, Beckwourth Airport , and air quality regarding the smoke.

B. INFORMATIONAL ANNOUNCEMENTS

Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

There were no informational announcements provided.

5. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

A. Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:

1. Agricultural Commissioner
2. Behavioral Health Director
3. Building Services Director
4. Chief Probation Officer
5. Child Support Services Director
6. County Administrative Officer
7. County Counsel
8. Environmental Health Director
9. Facility Services Director
10. Fair Manager

11. Human Resources Director
12. Information Technology Director
13. Library Director
14. Museum Director
15. Planning Director
16. Public Health Director
17. Public Works Director
18. Risk & Safety Manager
19. Social Services Director

- B. Conference with real property negotiator, regarding facilities: Sierra House, 529 Bell Lane, Quincy, APN 117-021-000-000
- C. Conference with real property negotiator, regarding courthouse facilities: Greenville Sub Station, 115 Crescent St., APN 110120047000; 204 Ann Street, Greenville, CA., APN 100-061-002; 120 Bidwell St., Greenville, CA., APN 110-062-008.
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- F. Conference with Legal Counsel: Claim against the County of Darin Russel Bottini via Guardian ad Litem Justin Bottini, received June 8, 2023.

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Chair Ceresola reported that Item 5.F. Conference with Legal Counsel: Claim against the County of Darin Russel Bottini via Guardian ad Litem Justin Bottini, received June 8, 2023, has been rejected. There was no further action taken in the closed session.

6. ADJOURNMENT

Adjourn meeting to Tuesday, July 11, 2023, Board of Supervisors Room 308, Courthouse, Quincy, California