



Board of Supervisors

Dwight Ceresola, Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Vice Chair, 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING
JUNE 20, 2023 TO BE HELD AT 10:00 AM
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

9:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

Live Stream of Meeting

Members of the public who wish to watch the meeting are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

Public@countyofplumas.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. UPDATES AND REPORTS

- A. Presentation by the Plumas County Board of Supervisors of a Resolution recognizing and commending , Robbie Cassou, Quincy Fire Chief for his years of dedicated service to the Citizens of Plumas County, wishing him a well-deserved retirement.
- B. **DIXIE FIRE COLLABORATIVE**
Report, update, and discussion on Dixie Fire Collaborative efforts
- C. **US FOREST SERVICE** - US FOREST SERVICE
Report and update.
- D. **MUNIS HR/PAYROLL MODULE UPDATE**
Report and update on Pentamation, Tyler/Munis software migration and efforts.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. SOCIAL SERVICES DEPARTMENT

- 1) Approve and authorize the Chair to sign an Agreement between the Department of Social Services and April Bay, Ph.D. for psychological evaluations of parents who are in the Child Welfare system for FY 2023-24; is not to exceed \$30,000, and does not impact the General Fund; approved as to form by County Counsel.

B. PLUMAS COUNTY LIBRARY

- 1) Approve and authorize the County Librarian to recruit and fill the Extra-Help Library Aide position for Greenville.

C. SHERIFF

- 1) Approve and authorize the Chair to sign an Agreement between the Sheriff's Office and National Medical Services (d/b/a NMS Labs) to conduct laboratory testing for coroner's investigations, not to exceed \$30,000.00 dollars for the 2 year term; approved as to form by County Counsel.
- 2) Approve and Authorize the Chair to sign an Agreement between the Sheriff's Office and Prentice Long, PC Firm for law enforcement legal services for FY 2023-24; not to exceed \$30,000.00 a year; approved to form by County Counsel.

D. FAIRGROUNDS

- 1) Approve and authorize the Chair to sign an Agreement between the Plumas -Sierra County Fair and The Canine Stars, Inc. for entertainment at the 2023 Plumas Sierra County Fair, for FY 2023/2024; not to exceed \$11,200.00; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign the First Amendment to License Agreement by and between Plumas County and High Sierra Music, Inc. for use of the Plumas-Sierra County Fairgrounds; approved as to form by County Counsel

E. FARM ADVISOR

- 1) Approve and authorize the Chair to sign Amendment No.1 to an Agreement between the County of Plumas and The Regents of the University of California, to provide continued services for FY 2022-23; not to exceed \$19,585.00; approved as to form by County Counsel.

F. PLANNING

- 1) Approve and ratify Chair signature on Plumas County Letter of Support for the Sierra Valley Groundwater Management District (SVGMD) Grant Application to DWR for the Sustainable Groundwater Management (SMG) Grant Program's Sustainable Groundwater Management Act (SGMA) Implementation Round 2 - Application Number 2022SIR20030
- 2) Approve and authorize the Planning Department to recruit and fill, funded and allocate; (one) 1.0 FTE Assistant/Associate/Senior Planner Flexibility Allocated Position due to resignation, effective June 9, 2023.

G. PUBLIC HEALTH AGENCY

- 1) Approve and authorize the Department of Public Health to recruit and fill, funded and allocated 1.0 FTE Office Assistant I/II/III; vacancy due to resignation; no impact on the General Fund.
- 2) Approve and authorize the Department of Public Health to recruit and fill, funded and allocated; (one) 1.0 FTE Health Education Coordinator or Health Education Specialist or Community

Outreach Coordinator; vacancy due to resignation; no impact on the General Fund.

- 3) Approve and authorize the Chair to sign a contract with Les Hall in the amount of \$75,000.00 to provide various services to Public Health related to the Medi-Cal Administrative Activities (MAA) Program; no impact to the General Fund; approved as to form by County Counsel.

H. AGRICULTURE/ WEIGHTS AND MEASURES DEPARTMENT

- 1) Approve and authorize the Chair to sign an Amendment to the Agreement between Plumas County Agriculture/ Weights and Measures and A.B.S. Builders, Inc., to extend the term of the agreement from June 30, 2023 to August 30, 2023 to complete the Vehicle Shed/Garage project; no impact on the General Fund; approved as to form by County Counsel; discussion and possible action.

3. SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Beckwourth County Service Area, Quincy Lighting District; and Crescent Mills Lighting District.

A. ADJOURN AS THE PLUMAS COUNTY BOARD OF SUPERVISORS AND CONVENE AS THE CSA #12 GOVERNING BOARD.

- 1) Approve and authorize the Chair to sign the Memorandum of Understanding between Feather River College and CSA No. 12, for transit services for Feather River College students; discussion and possible action.

B. ADJOURN AS THE CSA #12 GOVERNING BOARD AND RECONVENE AS THE PLUMAS COUNTY BOARD OF SUPERVISORS.

4. DEPARTMENTAL MATTERS

A. SHERIFF'S OFFICE - Todd Johns

- 1) Approve and authorize fixed asset budget transfer in the amount of \$7,766.00 for department #70329 - Sheriff-OES from services and supplies Professional Services account #521900 to Generator fixed asset account #544130; discussion and possible action. **Four/fifths roll call vote**
- 2) Approve and authorize fixed asset purchase of a generator and transfer switch system for the new jail project not to exceed \$197,556.00 from 70329-544130; discussion and possible action. **Four Fifths roll call vote**

B. PLUMAS COUNTY LIBRARY - Lindsay Fuchs

- 1) Approve and authorize a Supplemental Budget Transfer of the following unanticipated grant funds: \$608.00 from grant revenue account 20670/46070, into supplemental expenditure account 20670/524515 - Zip Books; transfer \$400.00 from donation revenue account 20670/46230, into supplemental expenditure account 20670/524510 - Books; transfer \$1,500.00 from grant revenue account 20670/46070, into supplemental expenditure account 20670/524510 - Books; and transfer \$3,516.00 from grant revenue account 20670/46070, into supplemental expenditure account 20670/523712 Program Subscriptions; discussion and possible action. **Roll call vote**
- 2) Approve and authorize the supplemental budget transfer of \$2,170.00 from Custodial Services acct. 20670/520404 into Literacy Expenditure account 20675/529500 Computers; discussion and possible action. **Four/Fifths roll call vote**

C. FACILITY SERVICES & AIRPORTS - JD Moore

- 1) Adopt **RESOLUTION** authorizing a grant of easement (Easement) from Plumas County to Plumas-Sierra Telecommunications on County-owned property, located at 1400 E. Main St. in Quincy,

California for the installation and upkeep of telecommunications equipment; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

- 2) Approve and authorize the Director of Facility Services & Airports to recruit and fill an extra-help position at Taylorsville Campground; discussion and possible action.
- 3) Approve and authorize the Director of Facility Services & Airports to schedule an employee's workweek into four ten-hour days, pursuant to the Plumas County Personnel Rules and clarifications thereto, upon Board authorization, and with the agreement of affected employees. If authorized, a list will be provided to the Auditor and Human Resources; discussion and possible action.

D. TREASURER - TAX COLLECTOR - Julie White

- 1) Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Treasurer-Tax Collector's Office and Granicus Short Term Rental Platform; effective 12/21/2022 through 12/20/2023; not to exceed \$10,684.85; approved as to form by County Counsel; and Approve and authorize Budget Transfer of \$10,684.85 from Regular Wages Account 20050/5100 into Professional Services Account; discussion and possible action. **Four/fifths roll call vote**

E. COUNTY COUNSEL - Gretchen Stuhr

- 1) Approve and authorize the Chair to sign the First Amendment to the Agreement by and between Plumas County and Municipal Resource Group, LLC (MRG, LLC) for investigative services in regard to employment matters; increasing compensation by \$14,000.00, entire Agreement not to exceed \$22,000.00; discussion and possible action
- 2) Approve and authorize the Chair to sign the Second Amendment to the Agreement by and between Plumas County and Municipal Resource Group, LLC (MRG, LLC) to perform a survey in regard to employment matters; increasing compensation by \$4,000, not to exceed \$26,000.00; discussion and possible action
- 3) Adopt **RESOLUTION** declaring thirteen travel trailers surplus personal property and donating thirteen travel trailers to Plumas Rural Services pursuant to Government Code Section 25372; approved as to form by County Counsel; discussion and possible action; **Role Call Vote**

F. PLANNING DEPARTMENT - Tracey Ferguson

- 1) Pursuant to Plumas County Code Section 2-4.503(a), confirm the Planning Director's appointment of Jim Graham as Interim Zoning Administrator; discussion and possible action.

G. HUMAN RESOURCES - Nancy Selvage

- 1) Adopt a **RESOLUTION** suspending the Annual Salary Adjustment for the Board of Supervisors for the 2023-2024 Fiscal Year; discussion and possible action. **Roll call vote**

5. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

- A. Receive a presentation on the American Rescue Act Plan - Community Grant Program; Discussion only.
- B. County Administrative Officers Report

6. BOARD OF SUPERVISORS

- A. Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; discussion and possible action and recommendation to continue the emergency and bring it back within 60 days, on August 15, 2023; discussion and possible action.
- B. Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckwourth Complex, Dixie and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring back within 60 days, on August 15, 2023; discussion and possible action.

- C. Review, pursuant to Health and Safety code section 101080, RESOLUTION No. 21-8609 ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on July 18, 2023; discussion and possible action.
- D. Adopt a **RESOLUTION** of Agreement adopting a Property Tax Transfer Agreement for Plumas County LAFCo File No. 2023-001 Seneca District Hospital Annexation to Chester Public Utility District; approved as to form by County Counsel; discussion and possible action. **Roll call vote**
- E. Adopt a **RESOLUTION** of Agreement Adopting A Property Tax Transfer Agreement for Plumas County LAFCo File No. 2023-002 Creation of Beckwourth Fire Protection District; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

F. CORRESPONDENCE

G. INFORMATIONAL ANNOUNCEMENTS

Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:
 - 1. Agricultural Commissioner
 - 2. Behavioral Health Director
 - 3. Building Services Director
 - 4. Chief Probation Officer
 - 5. Child Support Services Director
 - 6. County Administrative Officer
 - 7. County Counsel
 - 8. Environmental Health Director
 - 9. Facility Services Director
 - 10. Fair Manager
 - 11. Human Resources Director
 - 12. Information Technology Director
 - 13. Library Director
 - 14. Museum Director
 - 15. Planning Director
 - 16. Public Health Director
 - 17. Public Works Director
 - 18. Risk & Safety Manager
 - 19. Social Services Director
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- C. Conference with Risk Manager: Quarterly Risk Control Program status report.
- D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (2 Cases)

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

8. ADJOURNMENT

Adjourn meeting to a Special Board of Supervisors meeting on Friday , June 30, 2023, Board of Supervisors Room 308, Courthouse, Quincy, California