



Board of Supervisors

Dwight Ceresola, Chair 1st District
Kevin Goss, 2nd District
Tom McGowan, 3rd District
Greg Hagwood, Vice Chair 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING
MAY 2, 2023 TO BE HELD AT 10:00 AM
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it **[LIVE ONLINE](#)**

ZOOM Participation

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

Public@countyofplumas.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. UPDATES AND REPORTS

A. DISASTER RECOVERY OPERATIONS

- 1) Community Development Block Grant Disaster Recovery (CDBG-DR) for Plumas County, Presentation by Clay Kerchof and Maziar Movassaghi, California Department of Housing & Community Development (HCD)

B. DIXIE FIRE COLLABORATIVE

Report, update, and discussion on Dixie Fire Collaborative efforts

C. MUNIS HR/PAYROLL MODULE UPDATE

Report, and update, on Pentamation, Tyler/ Munis software migration and efforts.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a Four/fifths roll call vote.

A. AGRICULTURAL / WEIGHTS & MEASURES

- 1) Approve and authorize the Agricultural Commissioner to recruit and fill 2 Extra Help positions to perform Noxious Weed Control, Insect Pest Detection, and Agricultural technician duties with exemption to a 30 day and 29-hour work week limit. The maximum hours for these positions would not surpass the 1,560-hour cap for the year 2023 set under the Affordable Care Act (ACA).

B. ASSESSORS OFFICE

- 1) Approve and authorize the County Assessor to recruit, and fill funded and allocated; 1.0 FTE Property Tax Assessment Technician OR Property Tax Assessment Specialist I/II.

C. AUDITOR CONTROLLER

- 1) Approve and authorize the Auditor/Controller to recruit and fill, funded and allocated; 1.0 FTE Accountant Auditor I/II

D. BEHAVIORAL HEALTH

- 1) Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Behavioral Health and Prentice Long Professional Corporation to create and implement a plan for the Community Assistance, Recovery, and Empowerment Court, and to implement a Mobile Crisis Unit; effective February 1, 2023; not to exceed \$150,000.00 over a three year term; approved to form by County Counsel.

E. BOARD OF SUPERVISORS

- 1) Approve and authorize the chair to sign a letter to the Department of Transportation (Caltrans) for an encroachment permit for the 76th Annual Plumas - Sierra County Fair Parade Event, to be held on Saturday, July 29, 2023 from 10:00 AM to noon, in Quincy, CA

F. CLERK OF THE BOARD

- 1) Approve Meeting Minutes for April 2023 as submitted.

G. COUNTY CLERK RECORDER - REGISTRAR

- 1) Approve and authorize the County Clerk-Recorder to recruit and fill funded and allocated 1.0 FTE Deputy Clerk-Recorder I/II; vacancy due to resignation.

H. FACILITY SERVICES

- 1) Approve and authorize the Board Chair to ratify and sign an Agreement between Facility Services and Smith Power Products, Inc. for inspection, maintenance, and repair of Plumas County's emergency generator systems; effective May 1, 2023; not to exceed \$25,000.00; approved as to Form by County Counsel.
- 2) Approve and authorize the Director of Facility Services & Airports to waive the rental fee for Chester Little League's use of the baseball field at Chester Park for the upcoming season.

I. PUBLIC WORKS

- 1) Approve and authorize the Director of Public Works to recruit and fill extra-help positions for summer workers throughout its maintenance districts.
- 2) Approve and authorize the Director of Public Works/Road Department to recruit and fill, funded and allocated; 1.0 FTE PW Power Equipment Mechanic I/II position in the Quincy Maintenance Shop; vacancy due to retirement.

J. PLANNING

- 1) Approve the budget transfer in the amount of one-thousand dollars (\$1,000) from the Planning Department (20490) Publications/Legal Notices (527300) to Geographic Information Systems (GIS) Department (20510) Office Expense (521800); reviewed and approved by Auditor - Controller.

K. PLUMAS ARTS

- 1) Adopt **RESOLUTION** authorizing Plumas Arts to serve as the Plumas County representative in the California Art Council's (CAC) statewide network for our State-Local Partnership (SLP) program grant application. This Resolution is required annually or biennially on the SLP grant funding Cycle.

3. SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Beckwourth County Service Area, Quincy Lighting District; and Crescent Mills Lighting District.

A. CONVENE AS THE BECKWOURTH COUNTY SERVICE AREA GOVERNING BOARD

- 1) Approve and authorize the Chair to sign a purchase order for a new pump and controller totaling \$17,359.26 with Rockwell Engineering & Eq. Co., Inc. for Sewer Lift Station Pump; and authorize the Chair to sign an Agreement between Plumas County Public Works and Jet Plumbing for the installation; installation agreement not to exceed \$56,150.00; approved as to form by County Counsel; discussion, direction and possible action.

B. ADJOURN AS THE BECKWOURTH COUNTY SERVICE AREA GOVERNING BOARD AND RECONVENE AS THE BOARD OF SUPERVISORS.

4. DEPARTMENTAL MATTERS

A. FACILITY SERVICES - JD Moore

- 1) Approve and authorize a supplemental budget transfer of \$53,045.68 from the General Fund for (20120 / 521334) OHV Trail Grant management in partnership with Sierra Buttes Trail Stewardship; reviewed and approved by Plumas County Auditor/Controller, general fund impact is refundable by California OHV Grant funding; discussion and possible action.
Four/ fifths roll call vote
- 2) Approve and authorize the Chair to sign Supplemental Services Agreement No. 11 between Plumas County and Brandley Engineering, for engineering services for the Runway 8-26 Joint Reseal project at Nervino Airport. Agreement not to exceed Sixty Five Thousand Five Hundred dollars and 00/100 (\$65,500.00) (County responsibility is 5.5% at \$3,602.50); approved as to form by County Counsel; discussion and possible action.
- 3) Approve and authorize the Chair to sign Supplemental Services Agreement No. 12 between Plumas County and Brandley Engineering, for engineering services for the Runway 16-34 Joint Reseal project at Rogers Field. Agreement not to exceed Eighty Eight Thousand dollars and 00/100 (\$88,000.00), (County responsibility is 5.5% at \$4,840.00); approved as to form by County Counsel; discussion and possible action.
- 4) Approve and authorize the Board Chair to sign Supplemental Services Agreement No. 13 between Plumas County and Brandley Engineering, for engineering services required for the design of the New Beacon Tower and Beacon at Gansner Field. Agreement not to exceed Sixty Four Thousand dollars and 00/100 (\$64,000.00); (County responsibility is 5.5% at \$3,520.00); approved as to form by County Counsel; discussion and possible action.
- 5) Approve and authorize the Chair to ratify and sign an amendment to the Agreement Between Facility Services and Bob's Janitorial Services, to provide janitorial services for the Plumas County Sheriff's office; effective May 1, 2023; adding an additional \$19,200.00 per annually to the remainder of the existing contract; total contract not to exceed \$221,410.20 annually; discussion and possible action.

B. PLUMAS COUNTY LIBRARY - Lindsay Fuchs

- 1) Authorize supplemental budget transfer to 20670/46230 for \$1,000.00, supplemental expenditure account 20670 / 524510 Books; discussion and possible action.

C. PUBLIC HEALTH AGENCY - Dana Loomis

- 1) Adopt a **RESOLUTION** approving the execution of a vendor transportation agreement between Public Health Agency and Blue Cross of California Partnership Plan and Affiliates, Anthem, for the provision of vehicle transportation services to Anthem members, and appoint the Director of Public Health as the authorized representative for the Plumas County Board of Supervisors in regard to this contract; approved as to form by County Counsel; discussion and possible action. **Roll call vote**
- 2) Adopt and ratify a **RESOLUTION** to approve and accept a Grant From the California Department of Public Health Immunization Branch for funding the Vaccines For Children (VFC) program from July 1, 2022 - June 30, 2027 in the Amount of \$1,182,228.32, and appoint the Director of Public Health as the authorized representative for the Plumas County Board of Supervisors in regard to this contract; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

D. SHERIFF'S OFFICE - Todd Johns

- 1) Approve fixed asset budget transfers as follows: \$40.00 from the Sheriff's office expense account (521800), and \$11,674.00 from the Sheriff's Communication Equipment account (542200) from the Homeland Security Budget into the following accounts - \$665.00 into the Software Fee account (520411), \$11,049.00 into the Communication Equipment account for Homeland Security Services and Supplies; discussion and possible action. **Roll call vote**
- 2) Approve and authorize the Chair to sign a request for consent to assignment of contract between Contract Pharmacy Services, Inc. and Plumas County Sheriff's Office pursuant to section 13 of the contract dated July 1, 2022; approved as to form by County Counsel; discussion and possible action.
- 3) Approve and authorize a fixed asset purchase from Tufflift LLC, for a truck bed for a new Search and Rescue truck; not to exceed \$21,455.36 through Title III funds; discussion and possible action. **Roll call vote**

E. PROBATION - Keevin Allred

- 1) Approve and authorize a mid-cycle advance for the Alternative Sentencing Program to continue funding for two Transitional Sober Living Environments in Fiscal Year 2023-2024, effective June 30, 2023; amount not to exceed \$65,000.00 State grant funding ; discussion and possible action.

F. PLANNING - Tracey Ferguson

- 1) **CONTINUED PUBLIC HEARING:**
Adopt an **ORDINANCE**, of the County of Plumas, State of California, first introduced on April 18, 2023, amending Plumas County Code Title 9 Planning and Zoning, Chapter 2 Zoning, Article 4 General Requirements, Sec. 9-2.405 – Camping; and Article 13 – Single-Family Residential Zones (2-R, 3-R, 7-R), Sec. 9-2.1301 – Purpose (2-R, 3-R, 7-R); and Article 2 Definitions, adding Sec. 9-2.273.5 - "Prime Opportunity Areas"; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

G. HUMAN RESOURCES - Nancy Selvage

- 1) Adopt a **RESOLUTION** adopting a new Plumas County Office of Emergency Services (OES) Manager Job Classification and base wage of \$27.50 an hour; and authorize the Director of Human Resources to recruit and fill for this position under the Director of Risk Management; discussion and possible action. **Roll call vote**
- 2) Adopt a **RESOLUTION** for three (3) new job descriptions for the Public Health Department, under the new grant monies received to fund these positions:
adopting new Public Health Emergency Preparedness Coordinator Job Description base wage of

\$26.32 an hour; adopting new Epidemiologist Job Description base wage of \$35.00 an hour; and adopting a new Public Health Data Base Analyst Job Description base wage of \$26.79 an hour; and authorize the Director of Human Resources to recruit and fill these 3 new positions; Resolution has been approved as to form by County Counsel for grant funded limited term positions; No impact on the general fund; discussion and possible action. **Roll call vote**

5. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

- A. County Administrative Officer's Report for April 2023
- B. Approve and Authorize the following supplemental budget transfers related to ARPA Funding: \$6,000 from CAO ARPA account 2003048/48021 into CAO account 2003052/524400 for Special Department Expense; \$25,000 from CAO ARPA account 2003048/48021 into CAO account 2003052/521900 for Professional Services; \$5,000 from CAO ARPA account 2003048/48021 into CAO account 2003052/521800 for Office Expense; for a total of \$36,000; discussion and possible action. **Four/fifths roll call vote**
- C. Approve and Authorize the following supplemental budget transfers for expenses as approved by the Board of Supervisors on January 03, 2023: \$10,000 from LATCF account 8002648/58000 into HR account 2003552/521800 for Office Expense; discussion and possible action. **Four/fifths roll call vote**
- D. Receive an update from CAO's Office on the American Rescue Plan Act Annual Report; discussion only.
- E. Approve and authorize the Chair and CSAC Board of Supervisors Representative, Tom McGowan, to sign Plumas County Comment letter regarding County Priorities for MHSA Modernization; discussion and possible action.

6. BOARD OF SUPERVISORS

- A. Review, pursuant to Government Code section 8630, RESOLUTION No. 2023-8767 ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; discussion and possible action and recommendation to continue the emergency and bring it back within 60 days, on June 20, 2023; discussion and possible action.

B. APPOINTMENTS

- 1) Appoint Gary Parquay and James Wilson to the Feather River Resource Conservation District Board of Directors for a term of 4 years as recommended; discussion and possible action.

C. CORRESPONDENCE

D. INFORMATIONAL ANNOUNCEMENTS

Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:
 - 1. Agricultural Commissioner
 - 2. Behavioral Health Director
 - 3. Building Services Director
 - 4. Chief Probation Officer
 - 5. Child Support Services Director
 - 6. County Administrative Officer
 - 7. County Counsel
 - 8. Environmental Health Director
 - 9. Facility Services Director
 - 10. Fair Manager

11. Human Resources Director
 12. Information Technology Director
 13. Library Director
 14. Museum Director
 15. Planning Director
 16. Public Health Director
 17. Public Works Director
 18. Risk & Safety Manager
 19. Social Services Director
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- C. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9
- D. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9(e)(1), 2 Cases
- E. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code §54956.9 – Forest Service Employees for Environmental Ethics v. United States Forest Service, United States District Court for the District of Montana, Missoula Division, Case. No. 9:22-CV-168-DLC
- F. Conference with Legal Counsel: Claim against the County filed by Abigale Nashlund on April 8, 2023.

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

8. ADJOURNMENT

Adjourn meeting to Tuesday, May 9, 2023, Board of Supervisors Room 308, Courthouse, Quincy, California