



Board of Supervisors

Dwight Ceresola, Chair 1st District
Kevin Goss, 2nd District
Tom McGowan, 3rd District
Greg Hagwood, Vice Chair 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING
MARCH 7, 2023 TO BE HELD AT 10:00 AM
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

Public@countyofplumas.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. UPDATES AND REPORTS

A. DIXIE FIRE COLLABORATIVE

Report, update, and discussion on Dixie Fire Collaborative efforts

B. MUNIS HR/PAYROLL MODULE UPDATE

Report, and update, on Pentimation, Tyler/ Munis software migration and efforts.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a **Four/fifths roll call vote**.

A. BOARD OF SUPERVISORS

- 1) Approve and authorize the Chair to sign a letter of support for an application to the Department of Transportation (Cal-Trans), for an encroachment permit for the Chester/ Lake Almanor Area for the 4th of July Parade Event (Lake Almanor Chamber of Commerce, July 4, 2023).
- 2) Approve and authorize the Chair to sign a letter of support for an application to the Department of Transportation (Cal-Trans), for an encroachment permit for the Quincy Junior Senior Prom to be held at the Quincy Courthouse 520 Main Street (4:30 PM to 9:30 PM on May 13, 2023).

B. CLERK OF THE BOARD

- 1) Approve Board Minutes for February 2023.

C. INFORMATION TECHNOLOGY

- 1) Authorize no contract payment of \$6,287.40 to ArchiveSocial for continued archiving of all County-owned social media posts, messages, and associated metadata for regulatory compliance.

D. PUBLIC WORKS

- 1) Approve and authorize the Chair to sign an Agreement between Plumas County Public Works and DC Solar Electric for the PCPW Office Solar Array Installation; not to exceed \$53,494.00; approved as to form by County Counsel.
- 2) Approve and authorize the Chair to sign an Agreement between Plumas County Public Works Department and Cal-Trans, to provide Free Dump Day Events for local agency's residents as a part of the Clean California Initiative led by Cal-Trans; reimbursement to Public Works not to exceed \$30,000.00; approved as to form by County Counsel.

E. SHERIFF

- 1) Approve and authorize the Chair to sign an Agreement between the Plumas County Sheriff's Office (PCSO) and RSH, Inc. dba Curran Tire Center, for provision of automotive service and repair; effective April 1, 2023; not to exceed \$20,000.00; approved as to form County Counsel.

F. SOCIAL SERVICES

- 1) Authorize the Director of Social Services to recruit and fill, funded and allocated 1.0 FTE Social Worker I/II/III position in the Department of Social Services as soon as administratively possible; vacancy due to resignation.

3. DEPARTMENTAL MATTERS

A. FACILITY SERVICES & AIRPORTS -

- 1) Approve and authorize a supplemental budget increase to account 521900 (Professional Services) in the amount of \$2,304.38, for a total of \$2,304.38; discussion and possible action.
Four/ fifths roll call vote
- 2) Approve and authorize a supplemental budget increase to account 540110 (Capital Improvements) in the amount of \$9,950.00 for a total of \$9,950.00; discussion and possible action.
Four/ fifths roll call vote

B. FAIRGROUNDS - John Steffanic

- 1) Approve and authorize the transfer of \$32,000.00 from account 524400 (Special Department) into payroll accounts; 51020 (Other Wages) in the amount of \$30,000.00, and 51060 (Overtime Pay) in the amount of \$2,000.00; discussion and possible action. **Four/ fifths roll call vote**
- 2) Approve and authorize a supplemental budget increase to account 521300 (Maintenance Buildings and Grounds) in the Amount of \$67,527.00, to a total of \$107.527; discussion and possible action. **Four/ fifths roll call vote**

C. PUBLIC HEALTH - Dana Loomis

- 1) Adopt a revised **RESOLUTION** to Amend the FY 2022/2023 County Personnel Allocation to increase the Office Supervisor position to 0.825 FTE and decrease the Administrative Assistant Series position to 2.75 FTE in Budget Unit 70560; approved as to form by County Counsel; discussion and possible action. **Roll call vote**
- 2) Adopt **RESOLUTION** authorizing the Director of Public Health to accept Area 3 Agency on Aging Grant funds in the amount of \$358,151.00, and execute AAA grant agreements for fiscal year 2022-2023; discussion and possible action. **Roll call vote**
- 3) Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Public Health Department and Plumas District Hospital, Inc. for services provided to HIV clients and for service as primary medical provider for Mountain County EIS program; effective April 1, 2022 - March 31, 2023; not to exceed \$29,091.00; discussion and possible action.

D. SHERIFF'S OFFICE - Todd Johns

- 1) Authorize the Sheriff to recruit and fill, funded and allocated, 1.0 FTE Sheriff's Service Assistant I/II, and establish a hiring pool; vacancy due to resignation; discussion and possible action.
- 2) Approve and authorize the Chair to sign an Agreement between the Plumas County Animal Shelter and The Regents of the University of California, to manage grant funds; and authorize supplemental budget transfer of \$180,000.00 from account 44027 State Grant funds to be transferred to account 524405 for provision of spay/neuter vouchers for animal adoption; discussion and possible action. **Four/ fifths roll call vote**
- 3) Review, Presidential Executive Order 14074, and approve the attached memo in compliance with Presidential Executive Order 14074; discussion and possible action.
- 4) Adopt **RESOLUTION** approving the execution of Medi-Cal County Inmate Program (MCIP) Contract No. 23-30039 for the administrative services and participation agreement contract No. 23-MCIPLUMAS-32; discussion and possible action. **Roll call vote**

E. SOCIAL SERVICES – Neal Caiazzo

- 1) Approve and authorize the Chair to sign the First Amendment to an Agreement between Plumas County Social Services and Plumas Crisis Intervention and Resource Center, for additional services; to extend the term of the agreement through June 30, 2024; and to increase the compensation amount, not to exceed \$790,000.00; approved as to form by County Counsel; discussion and possible action.

F. HUMAN RESOURCES - Nancy Selvage

- 1) Adopt **RESOLUTIONS** ratifying the Memorandum of Understanding between the County of Plumas and the Bargaining Unit of General and Mid-Management & Supervisors Units represented by the Operating Engineers Local #3; discussion and possible action. **Roll call vote**

4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

- A. Approve and authorize the Chair to sign the First Amendment to an Agreement between Plumas County and Tyler-Munis for Finance Module Implementation & Training for Auditor-Controller, Treasurer-Tax Collector, CAO and staff; not to exceed \$92,400.00; approved as to form by County Counsel; discussion and possible action.

- B. Presentation of FY 2022-2023 Mid-Year Budget; and authorize the acting Auditor Controller to process departmental budget transfers, and supplemental budgets for receipt of unanticipated revenue; discussion and possible action; **four/ fifths roll call vote**
- C. Adopt **RESOLUTION** by Plumas County Board of Supervisors proclaiming a local emergency in Plumas County due to the Plumas County Blizzard; discussion and possible action. **Roll call vote**

5. BOARD OF SUPERVISORS

A. CORRESPONDENCE

B. INFORMATIONAL ANNOUNCEMENTS

Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:
 - 1. Agricultural Commissioner
 - 2. Behavioral Health Director
 - 3. Building Services Director
 - 4. Chief Probation Officer
 - 5. Child Support Services Director
 - 6. County Administrative Officer
 - 7. County Counsel
 - 8. Environmental Health Director
 - 9. Facility Services Director
 - 10. Fair Manager
 - 11. Human Resources Director
 - 12. Information Technology Director
 - 13. Library Director
 - 14. Museum Director
 - 15. Planning Director
 - 16. Public Health Director
 - 17. Public Works Director
 - 18. Risk & Safety Manager
 - 19. Social Services Director
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- C. Conference with Risk Manager: Quarterly Risk Control Program status report.
- D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

7. ADJOURNMENT

Adjourn meeting to Tuesday, March 14, 2023, Board of Supervisors Room 308, Courthouse, Quincy, California